

Sakhisizwe Municipality



Draft
SDBIP
2013 - 2014

SAKHISIZWE MUNICIPALITY

SDBIP 2013 - 2014

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SAKHISIZWE MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR PERIOD:

SDBIP 2013 - 2014

1 Introduction

Within municipalities and at a strategic level, the 5 year Integrated Development Plan (IDP) determines the strategic direction and objectives of the municipality. On an annual basis and with public participation initiatives and input, a reviewed IDP is developed which will inform the strategic direction of the municipality for the current year.

The annual IDP objectives are translated into the strategic objectives of the organization (strategic scorecard) and these are further translated into performance scorecards for each department.

The municipality is then required to translate these scorecards into Service Delivery and Budget Implementation Plans, which link the IDP objectives, to the Departmental objectives, while taking into account related projects and budgeting that is committed for this purpose.

In establishing the reviewed IDP for 2013/2014, the revised IDP and the draft budget were approved as a draft by Council on 27 March 2013 and published for input from the community. The budget was approved, the IDP revised and strategic performance indicators approved for the period under review.

2 Legal Prescriptions for the Development of the SDBIP

The required processes for the submission, approval, implementation and revision of the Service Delivery and Budget Implementation Plan are detailed as follows (taking into account , the prescriptions of the Municipal Finance Management Act, Act 56 of 2003):

| | |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 69(3)(a) | Municipal Manager submits draft SDBIP to the Mayor within 14 days after the approval of the Budget. |
| Section 53 (1)(c)(ii) | Mayor to take all reasonable steps to ensure that the Mayor approves the SDBIP within 28 days after the approval of the budget. |
| Section 53(1)(c)(iii) | Mayor to take all reasonable steps to ensure that the annual performance agreements of the Municipal Manager and all Senior Managers are linked to the SDBIP and performance objectives approved with the Budget. |
| Section 53(3)(a) | Mayor must ensure that the SDBIP is made public within 14 days after approval of the SDBIP. |
| Section 53(3)(b) | Mayor must ensure that the Performance Agreements of the Municipal Manager and Senior Managers be made public within 14 days after approval of the SDBIP and copies submitted to Council and MEC for Local Government in the Province. |
| Section 69(1)(a) | Municipal Manager to implement the Budget and to adjust expenditure if revenue is not in accordance with the Budget or the SDBIP. |
| Section 71(1)(g)(ii) | The Municipal Manager to report within 10 working days of the end of each month to the Mayor an explanation of any material variances from the SDBIP. |
| Section 72 | The Municipal Manager, by 25 January, to assess the performance of the Municipality for the first half of the year taking into account the service delivery targets and performance indicators set in the SDBIP and submit a report on it to the Mayor, the National Treasury and the Provincial Treasury. The report must include recommendations as to whether an adjustment budget is necessary, and if necessary, recommendations of revised projections of income and expenditure. |
| Section 54 | The Mayor must, upon receiving the reports listed in Sections 71 and 72, check whether the budget is implemented in accordance with the SDBIP, make revisions to the SDBIP with Council approval for an adjustment budget and changes to the performance indicators in the budget and SDBIP, issue instructions to the Municipal Manager to ensure the budget is implemented according to the SDBIP, submit the Section 72 report to Council by 31 January of each year and make any revision to the SDBIP public promptly. |

The SDBIP stipulates the projects that should be implemented to effect the development priorities and objectives as set out in the IDP. Additionally, and through this process it is able to ensure that alignment occurs between the IDP and the Budget. This is achieved by ensuring that the performance and achievement of targets will be measured.

VISION

"Together with communities and partners striving for sustainable livelihoods and economic growth for all"

MISSION

"Together with all communities, we will provide sustainable service delivery, skills development and alleviate poverty through the integrated development plan"

Achievement of these vision and mission statements requires that the various programmes and activities reflected within the SDBIP (for each department) are achieved.

4. Development Priorities

The Sakhisizwe IDP Steering committee and Representative Forum changed the formerly identified development priorities to the following:

- (1) **Roads and Storm water**
The lack of a proper road network was identified as having the single most negative impact on business growth and communication. An inadequate storm water drainage system contributes to the bad condition of the available roads.
- (2) **Water and Sanitation**
The large number of households without these basic facilities is a major cause of concern.
- (3) **Housing**
A large housing backlog, as previously quantified, requires urgent attention. We are experiencing problems with the availability of land for housing development. Further the water and sanitation supply is inadequate and bulk services needs to be upgraded and renewed.
- (4) **Electrification**
The provision of electricity to all households has been considered as an essential infrastructural requirement
- (5) **LED**
Unemployment and slow economic growth was identified as requiring intervention in order to alleviate poverty levels and combat associated social problems. To facilitate and monitor the provision agricultural activities and facilitate with DOA the support of emerging farmers.
- (6) **Social and Recreational Facilities**
A serious lack of adequate sports and social facilities was identified throughout the municipal area in particular the provision of service centres to complement existing municipal and health services were identified. The need to provide information centres to assist economic growth initiatives was also identified.
- (7) **Health**
The availability of health facilities to all families, as well as adequate maintenance and administration thereof, has been identified as an urgent need. The need to plan and administer all emergency services in order to reach all inhabitants of the area was identified.
- (8) **Safety and Security**
Improved safety and security measures, such as the improvement of associated infrastructure, the creation of community police forums and improved communication measures are also required.
- (9) **Education**
A dire need for additional educational facilities has been identified as well as a need for proper maintenance of existing educational infrastructure.
- (10) **Land Environmental Management**
To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated.
- (11) **Disaster Management**
The need to upgrade the existing fire fighting and disaster management programs and procedures was also identified.
- (12) **Special Programmes –HIV/Aids, Youth, _Elderly People, Women, and Disabled**
The prevalence of HIV/Aids and its associated problems is cause for concern and requires action. It is imperative to involve the youth, elderly, people with disabilities and women of the area in all developmental and planning matters. The empowerment of these groups with regard to the planning and financial responsibilities of the Council is also regarded as vital to the future of the region.

5 Key Performance Areas and Indicators

The Budget and SDBIP for 2013/2014 have been written in a manner that conforms with the format of National Treasury and each KPA is set in terms of the 5 year Local Government Strategic Agenda as follows:

KPA 1: Local Economic Development

- a Focusing efforts on enabling economic growth based on identified sectoral development potentials
- b Addressing poverty through poverty alleviation initiatives in collaboration with other spheres of government
- c Ensuring that LED strategies and individual projects are designed so as to realize maximum job creation, preferably on a sustainable basis.

KPA 2: Service Delivery

- a Working to improve levels of service delivery for water and sanitation services
- b Working to improve levels of service delivery for electricity (energy)
- c Ensuring an appropriate system is in place for Solid Waste Management
- d Integrating Environmental Management processes into development activities
- e Working to improve levels of service for the road network under the jurisdiction of the Municipality
- f Working to address housing backlogs
- g Integrating spatial planning into development activities and ensuring a process aimed at urban efficiency
- h Working to improve levels of provision of Community Facilities

KPA 3: Local Economic Development

- a Ensuring an appropriate organizational design (Organogram) that fits in with the roles, powers and functions assigned to the Municipality
- b Working towards employment equity in the Municipality
- c Focusing on HR skills development
- d Improving Integrated Development Planning processes and outcomes
- e Developing and implementing an appropriate Performance Management System

KPA 4: Municipal Transformation and Institutional Development

- a Working to improve the financial viability of the Municipality by setting appropriate financial controls and systems in place
- b Ensuring effective Grant expenditure and financial management
- c GRAP compliance
- d Compliance with the Municipal Finance Management Act (MFMA)
- e Setting in place appropriate credit control measures and debt collection

KPA 5: Good Governance and Public Participation

- a Complying with Municipal Legislation
- b Developing appropriate By-laws
- c Setting in place internal Audit and Risk Management systems
- d Strengthen public participation and provide effective support to the Ward Committee system
- e Improving Communication (with communities and other organs of state)
- f Management of Municipal institutions to be based on the Batho Pele principles.

6 Annexures and Points for Consideration

It is imperative that the SDBIP is read together with the reviewed IDP and the Budget and that it is not regarded as a "stand alone document". Context is critically important for required insight.

It must be noted that the Community and Social Services Department does not have an appointed S57 Manager, and this position has been vacant for quite some time. As a direct result, the management functions pertaining to this department have been shared between the Technical Services Manager and the IPED Manager.

In the operational sense too, the Community Services Department has become a sub-department of IPED and as such the SDBIP is referred to as IPED/Community Services.

A number of Budget documents are attached to this SDBIP as supporting documentation and will provide greater context when examining the SDBIP in its entirety.



SAKHISIZWE MUNICIPALITY
SDBIP 2013 - 2014
Corporate Services

| Key: Snapshot assessment on likelihood of achieving annual targets Work on hold Proceeding well. Annual target will be met and exceeded Meeting target under achieving on target. More work is needed Assessment not possible to determine at this stage ? | | Snapshot assessment | | Remedial Action | | General Comment | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------|-----------------|-----------------|
| | | Indicator custodian | Reason for variance | Reason for variance | Remedial Action | Reason for variance | Remedial Action | General Comment | |
| | | To promote a service-oriented culture that focuses on providing professional support services across the various municipal departments and to provide effective and efficient Human Resources support, Administrative and Logistical Support | | | | | | | |
| | | OPERATIONAL BUDGET | | | | | | | |
| | | Budget name | Indicator custodian | Reason for variance | Reason for variance | Reason for variance | Remedial Action | Remedial Action | General Comment |
| total | | | | | | | | | |
| Corporate Services | CSM | R 5 793 195.00 | | | | | | | |
| Property Services | CSM | R 1 130 236 | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| total | | | | | | | | | |
| CAPITAL BUDGET | | | | | | | | | |
| Budget name | Indicator custodian | Reason for variance | Reason for variance | Reason for variance | Remedial Action | Remedial Action | General Comment | | |
| Corporate Services | CSM | R 0.00 | | | | | | | |
| Property Services | CSM | R 0 | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

| KPA 1: Local Economic Development | | | | | | | | | | | | | | | | | | | |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------|---------------------------------------------|-----------------------------------------|------|---------------------------------------------------------------------------------|-------------------------------------------------------------------|----|------|-------------------------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | Targets Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| 5 | Creating an enabling environment for economic development and increase related potentials to maximize economic opportunities of the Local Municipality by 2011 | Creation of sustainable jobs to reduce unemployment by assessing with procurement for Departments with related internal job creation projects that require recruitment of % of <i>Laqunonon-Local Economic Development</i> | 30% | Recruitment records per project/ Quarterly Report | Compliant with Provisioning / Recruitment Policy & project requirements (i.e. clean up projects/ sourcing of funding). | 5% | 30% | 30% | 30% | 30% | | | | | CSM/ Relevant Dept. (IT & CSSM) | 👍 | | | |
| KPA 2: Service Delivery | | | | | | | | | | | | | | | | | | | |
| 13 | Review, Development, and/or updating of Municipal by-Laws. | By-Laws Analysis Reports and Implementation Strategy | 100% | Review/ develop/ update By-Laws | Capacity challenges; control & compliance with By-Laws attempted but require updating formulation. | 15% | Implem. Strat. Prep. ToR, invite tenders, Bid level. Process. | 30% | Bid process final. Appoint. SP. By-Laws | 60% | Draft By-Laws; Public comment on draft By-Laws; advertised, gazetted & reviewed | Implement. Strategy/ Staff capacitation on implement. of By-Laws. | | | CSM/ Municipal Manager/ S7 Managers | 👍 | | | |
| KPA 3: Municipal Transformation and institutional development | | | | | | | | | | | | | | | | | | | |
| 13 | Improved human resource capacity of local government by 2011 | % of critical vacant positions filled within organisation | 80% | No. of critical vacant posts filled vs. those unfilled | Structure finalised | 25% | 15% | 35% | | 60% | | 80% | | | CSM | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Reworked organogram/ organisational structure which takes into account functional assets | 100% | Completed and adopted organisational structure | Existing structure currently under review and to be finalised | | Final. Organogram in | Council approval. | Implementation | | | | | | CSM | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | 90% compliance with the employment equity plan in the 2 highest levels of management | 90% | quarterly reports | Under Development | | 25% | 50% | | 75% | | 90% | | | CSM | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Employment Equity Plan & Report (Legislated format reporting) Approved EE Policy | 100% | Employment Equity Report (Legislated format) and Employment Equity Policy and Plan | Annual Review to be completed. EE Plan but no policy approved | | EE legislated & sent to Equity Registry Dept. of Labour | Policy Plan Review in progress from Quant 1 | 75% | 100% | | | | | CSM | 👍 | | | |

| IDP No. | Municipal Transformation and Institutional development (Cont.) | IDP Objective | Indicator or performance | Annual target | Measurement source | KPA Weight | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
|---------|----------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|------------------|----------------------|------------------------------------------|----------------------|--------------------------------------------------------|---------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | Baseline | Targets Q1 | Q2 | Q3 | | | | | |
| 13 | | To ensure appropriate use of HR for effective and efficient service delivery | Identified HR policies are reviewed and updated as required (HR Provisioning, Retention strategy /scarcity of skill), HR Development, EE Policy/Plan, Performance Management & any other deemed operationally appropriate | 100% | Completed and adopted HR Policies as deemed necessary for operational purposes. | Policies/Procedures adopted and/or non-existent | 100% | 100% | 100% | 100% | Submission to Council/Approved policies and implement. | 👍 | | |
| 13 | | Good governance, effective administration and service delivery | The signed performance agreement of the S57 Managers. | 100% | Signed Performance Agreements for all managers | Performance Agreements to be signed annually | 100% | 100% | 100% | 100% | | 👍 | | |
| 13 | | To ensure appropriate use of HR for effective and efficient service delivery | institutional PMS as per project plan | 90% | Quarterly Reports and reporting as applicable to S57 managers | Currently PMS only applicable to S57 | 20% | 40% | 65% | 90% | | 👍 | | |
| 13 | | To ensure appropriate use of HR for effective and efficient service delivery | PMS Framework developed with roll-out plan for middle management | 90% | Quarterly Reports and reporting as per policy | No framework | Framework PMS | Implement plan | Application per plan | Application per plan | | 👍 | | Not all the meetings Outreach, Dineatu & Standing Comm for Finance and Community Service) did not assemble as per the schedule, this is due to postponement because of other important meetings and availability of members of the |
| 13 | | WSP- Staff Development Capacitated staff within identified areas | Skills Audit need analysis/ WSP Plan updated/ Implementation reports Level and degree of training conducted in terms of approved WSP Level and quality of reports submitted re-implementation | 100% | Skills Audit Approved WSP Implementation Reports Monitoring Reports | WSP to be developed/ updated Skills Monitoring Reports to be developed | Skills Audit WSP | Implement on Reports | Monitoring of implementation of training | Required Reports | | 👍 | | |
| 13 | | Training Committee | Training Committee meetings held quarterly | 100% | Minutes of Committee meetings held quarterly | Not fully functional | 25% | 25% | 25% | 25% | | 👍 | | |
| 13 | | WSP Budget | % of expenditure of the training/skills budget spent | 70% | Training report/implementation on report statistics training and workshop attendance, including costs of training | WSP, Training Plan implementation and implementation Reports. | 20% | 50% | 70% | 70% | | 👍 | | |

| KPA 3: Municipal Transformation and institutional development (Cont.) | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | 25% | | | | Indicator custodian | Reason for variance | Remedial Action | General Comment |
|-----------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|------|------|------|------|------------------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | |
| 13 | Corporate Services Staff | On-the-job and formal training provision for identified Corporate Services staff as per WSP and Management Planning | 90% | On-the-job training programmes / external capacity building programmes as per quarterly training plans | WSP in place (reviewed annually) Department to formally document training needs quarterly and update | 20% | 50% | 80% | 90% | CSM/SDF | | | 👍 |
| 13 | Labour relations management - to promote peace in the workplace. | Training provision for identified line managers on Disciplinary/Enquiry Management as per quarterly targets | 100% | Legal compliance Records and outcomes minutes | Capacity shortfall. Discipline not managed by Line Depts due to lack of training and experience | 20% | 40% | 60% | 80% | CSM/ HR Officer | | | 👍 |
| 13 | To protect the municipality from litigation -- Legal services | 70% of litigations handled successfully | 70% | Report to Council Quarterly | Disciplinary case. Reports with outcomes | 70% | 70% | 70% | 70% | CSM | | | 👍 |
| 13 | Audit Reporting | 90% of Council Resolutions pertaining to Corporate Services handled as required (4 reports) | 90% | Quarterly Report to Council | No reporting currently | 20% | 40% | 60% | 90% | CSM | | | 👍 |
| 13 | Local Labour Forum | LLF meet regularly (once per quarter). | 100% | LLF Quarterly reports | Functional LLF | 25% | 50% | 75% | 100% | CSM/LLF | | | 👍 |
| 8 | OHS Safety Management (OHS Act) | Safety Policy developed and applied as per approved strategy. | 90% | Monthly Safety Committee Meetings. Trained Safety Reps., Minutes of meetings quarterly | Legal requirement Promotion of safety in the workplace | 30% | 50% | 60% | 90% | CSM/ HOD's/ Safety Committee | | | 👍 |
| 13 | Strengthening Good Governance and effective administration | Staff meetings to be held quarterly and monthly with senior staff | 100% | Monthly meetings with senior staff & one meeting per quarter with all staff. Minutes/ attendance register | Take place as scheduled/ To be documented formally | 100% | 100% | 100% | 100% | CSM/ Senior Staff | | | 👍 |
| 13 | Strengthening Good Governance and effective administration | Attendance at all Council and CSM Standing Committees | 100% | Attendance Register of meetings attended Meeting minutes | Schedule of meetings available annually | 25% | 50% | 75% | 100% | CSM | | | 👍 |
| 13 | Strengthening Good Governance and effective administration | Submission of half yearly and annual Departmental Reports | 100% | Monthly reports on SPAP and CSM Departmental Reports (half yearly and annual) | Legislated reporting (Salary reviews/ leave/ appointments/ turnovers/ absenteeism etc) | 25% | 50% | 75% | 100% | CSM & Snn Staff | | | 👍 |

| KPA 3: Municipal Transformation and Institutional development (Cont.) | | | | | | | | | | | | | | |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------|------|------|------|---------------------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | Measurement source | Baseline | Targets | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Strengthening Good Governance and effective administration | Updated leave reports provided to internal departments quarterly | 100% | Quarterly leave report, monthly PMS reports - Quarterly SDBIP Reports | No formal reporting | 25% | 50% | 75% | 100% | CSM | 👍 | | | |
| 13 | Strengthening Good Governance and effective administration | Quarterly PMS & SDBIP Reports | 100% | PMS Reports - Quarterly SDBIP Reports | No PMS Framework and reporting not timely SDBIP Reports | 25% | 50% | 75% | 100% | CSM | 👍 | | | |
| 13 | Strengthening Good Governance and effective administration | Response to departmental Rise Review Report Internal and External auditors | 100% | Reports indicating response to internal and external auditors | Response to internal and External auditors | 25% | 50% | 75% | 100% | CSM | 👍 | | | |
| KPA 4: Financial management and viability | | | | | | | | | | | | | | |
| IDP No. | IDP Objective | Indicator of performance | Annual target | Measurement source | Baseline | Targets | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Improvement in the Financial Viability and Financial Management of local government Address audits raised & progress clean audit reports by 2011 | 70% attainment of a clean audit (CSM), as per AG Report Implementation of previous Audit Plan re : Corporate Services | 70% | AG Report/ Progress reports /Strategy to address audit queries Audit Plan progress report for 2011 | Qualified Report | 70% | 70% | 70% | 70% | CSM/MM Office Internal Audit | 👍 | | | |
| 13 | Improvement in the Financial Viability and Financial Management of local government. Address audits raised & progress clean audit reports by 2011 | Compliance with SCM policy (CSM Department) in respect of purchases, awards and expenditure | 100% | Bcr reports/ awards/ contracts/ appointments/ procurement reports | unknown | 100% | 100% | 100% | 100% | CSM | 👍 | | | |
| 13 | Management Departmental Budget/Expenditure by ensuring no over/under expenditure | Management Departmental Budget/Expenditure by ensuring no over/under expenditure | 95% | Expenditure Report/ monitoring votes/ monthly reports | MFMA requirements | 25% | 50% | 75% | 95% | CSM | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Strategy applied to deal with telephone usage and abuse | 80% | Monthly telephone printout of expenditure Recovery reports for archive usage | Limited control by User Depts/ Staff abuse | 20% | 40% | 60% | 80% | CSM | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Stocktake completed quarterly. Updated Asset Inventory List, Annual Stock count. | 100% | Quarterly Report | Stocktake records available | 25% | 50% | 75% | 100% | CSM/Snr Staff | 👍 | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Leave records updated monthly and verified | 100% | Monthly reports/ leave taken / balances/ all statistical records monitors organisational attendance and reports thereon | Leave Policy and Procedure available | 25% | 50% | 75% | 100% | CSM/HR Officer /HODs/ All staff | 👍 | | | |

| KPA No. | IDP Objective | Indicator of performance | Annual target | Measurement source | KPA Weight | | | | Indicator custodian | Reason for variance | Remedial Action | General Comment |
|---------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|------------|------------|------|------|---------------------------------------------------|---------------------|-----------------|-----------------|
| | | | | | 20% | | | | | | | |
| | | | | | Baseline | Targets Q1 | Q2 | Q3 | | | | |
| 13 | Accountable and transparent programmes that lead to good governance, effective administration and public participation | CSM Departmental Annual Report | 100% | Departmental Annual report submission by 30 November 2009 & Council approval by 31 March 2010 | 50% | 100% | 100% | 100% | CSM & Sr Staff | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Populated and finalised PMS scorecard and signed PMS Agreements for direct reporting staff up Middle Management Level | 100% | Structured PM System Populated Scorecard Signed agreement reporting staff up Middle Management Level | 25% | 50% | 75% | 100% | CSM & Sr Staff | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | HR Strategy approved and implemented as per plan | 100% | HR Strategy HR Implementation Plan | 25% | 50% | 75% | 100% | CSM | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Accurate and up to date Personnel Filing system Audited Personnel Files | 100% | Personnel Filing audit results | 25% | 50% | 75% | 100% | CSM | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Verified overtime, and leave data Pre-numbered payroll instructions | 100% | Pre-numbered payroll instructions | 25% | 50% | 75% | 100% | CSM | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | All new employees attend HR Induction Programme (Overview of Sakatiszwe) | 100% | New appointee familiarised with the Municipality by attendance of Induction Programme | 90% | 90% | 90% | 90% | CSM | | | |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Appointee SP to assist with development of HR Procedure Manual for Recruitment & Selection - ensures alignment to Recruitment & Selection Policy | 100% | HR Procedure Manual reviewed | 25% | 50% | 75% | 100% | CSM/MM/All staff involved in Recruitment of staff | | | |

| KPA 5: Good governance and Public participation IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | 20% | | | | Indicator custodian | Reason for variance | Remedial Action | General Comment | | |
|------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-----------------|-----------------|------|------|
| | | | | | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | | | | | Act. | Act. |
| 13 | To ensure appropriate use of HR for effective and efficient service delivery | Good quality reporting, minute taking and agendas Meetings occur as scheduled (Council, management and Council committees) | 100% scheduled | Council Committee & Management Meetings held as per schedule, quality control of council minutes/ agendas, ensuring legislative compliance and immediate implementation of council resolutions/ resolutions kept in view through reporting by Managers | Updated meeting schedules annually | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | | | | |
| | | | | | | | | | | | | | | | | |

KPA 5: Good governance and Public participation (cont.)

| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
|---------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------------------|------------------------|------------------------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Implementation of Fleet Management Policy and Plan | Fleet Management Implementation Plan and Fleet Management System developed and implemented as per plan | 100% | Fleet maintenance schedule completed Updated log sheets Vehicles Roadworth Certificates Service History Reports | Fleet management Policy not implemented No management of fleet occurring | 25% | 75% | 10% | CSM | 👍 | | | | |
| 13 | Manages Maintenance Contracts Letters of Appointment and Maintenance of Conditions of Service and related capacitation | Verify existence of Contract and Compliance with BC and SALGBC's Conditions of Service. Letters, contracts are drafted to regulate employment relationships to avoid legal complications. Establishment and implementation of Conditions of Service and capacitates staff in area of contract management. | 100% | HR monthly reports/ statistics/ capacity related on the-job training reports / Quarterly reports / Administrative / legal complianc / Efficient record keeping / Regulated Employment relationship / Conditions of Service applied | Updated meeting schedules annually / Lack of cooperation from municipal officials re resolution implementation | Meetings as per sched. | Meetings as per sched. | Meetings as per sched. | CSM | 👉 | | | | |
| | Effective functioning of Council and Committees & Institutional Meetings held in manner required in terms of legislative compliance | Good quality reporting, minute taking and agendas Meetings occur as scheduled (Council, management and committees) and effective implementation of Council resolutions | 100% | Council Committees and Management Meetings held as per schedule Effective implementation of Council Resolutions - Council and committee minutes distributed to Municipal Manager and HOD's 5 days after the Council or committee meeting | | | | | | 👍 | | | | |

KPA 5: Good governance and Public participation (cont.)

| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
|---------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| | Document Management System | Management of institutional memory Review/Updated and current records and archives system (procedure manual for record keeping) | 80% | Quarterly reports/ Project progress in addressing the review and updating of existing approved document management system/record keeping procedure | Document Management System required review and update | Pre-prepare ToR, Invite tenders, Bid Evaluation process | Completion of Document Management System | Implementation of Strat./ Train on system and ongoing analysis (M&E) | CSM | 👍 | | | | |

CMC 1: Financial Management

| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------|-------------------------------|---------|-----|------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Complies and manages budgets controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives. | Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs. | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | 75% | 100% | CSM | 👍 | | | | |

| CMC-2: People Management and Empowerment | | KPA Weight | | 4% | | | | | | | | | | | | | | | |
|----------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------|------------------------------------------------|---------|----|------|-----|------|-----|------|------|------|---------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | Measurement source | Baseline | Targets | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| 13 | To protect the municipality from litigation. | Ensures training provision for all related HR staff re- management and application of discipline (internal and CCMA). | 100% | Training Records, Attendance Records. | Training provision limited. | 25% | | | 50% | | 75% | | 100% | | CSM | 👍 | | | |
| 13 | To improve HR Skills for best practice. | Provision of PMS Training to all relevant HR staff in order to facilitate roll out to lower leads. | 100% | Training Records and attendance Register | Applicable to s57 managers – limited training. | 25% | | | 50% | | 75% | | 100% | | CSM | 👍 | | | |
| CMC-3: Client orientation and Customer Focus | | | | | | | | | | | | | | | | | | | |
| IDP No. | IDP Objective | Indicator of performance | Annual target | Measurement source | Baseline | Targets | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| 13 | Establish effective and efficient IT system re- HR operation. | Develop IT Strategy and Implementation Plan. | 100% | IT Strategy and Implementation Plan, approved. | No strategy or plan. | 25% | | | 50% | | 75% | | 100% | | CSM | 👍 | | | |
| 13 | To improve HR Skills for best practice | Provision of Customer Care workshops to all staff (HR and organisational). | 30% | Training Records register | No customer care training. | 10% | | | 20% | | 30% | | 30% | | CSM | 👍 | | | |



SAKHISIZWE MUNICIPALITY

SDBIP 2013 - 2014

Finance Department

Key: Snap assessment on likelihood of achieving annual



Work on hold
 Proceeding well. Annual target will be met and exceeded
 Meeting target
 under achieving on target. More work is needed
 Assessment not possible to determine at this stage

To Provide sound financial management , support and strategic direction to Sakhisizwe Municipality in respect of Municipal assets and risks; budget and treasury; revenue and debt collection; and complete financial services to other departments


OPERATIONAL BUDGET

| Budget name | Total Budget | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|------------------------|--------------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| Budget & Treasury | R 42 574 784 | CFO | | | | |
| Information Technology | R 613 792 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

CAPITAL BUDGET

| Budget name | Total Budget | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
|------------------------|--------------|---------------------|---------------------|---------------------|-----------------|-----------------|
| Budget & Treasury | R 0.00 | CFO | | | | |
| Information Technology | R 100 000 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| KPA 1: Local Economic Development | | | | | | | | | | | | | | |
|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | 5% | | | | | | | | | |
| | | Q1 | | Q2 | | Q3 | | Q4 | | | | | | |
| | | Act. | Act. | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| 5 | Creating an enabling environment for economic development and increase related potentials to maximize economic opportunities of the Local Municipality by 2014 | 30% of tenders awarded to HDIs | 20% | Quarterly Report SCM : Tenders and Bid Reports | Compliance Report | 5% | 10% | 15% | 20% | CFO | | | | |
| KPA 2: Municipal Transformation and Institutional development | | | | | | | | | | | | | | |
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | 15% | | | | | | | | | |
| | | Q1 | | Q2 | | Q3 | | Q4 | | | | | | |
| | | Act. | Act. | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| 13 | Improved human resource of local government by 2013 | 80% of critical vacant positions filled within Finance Department. | 80% | Number of critical vacant posts filled vs those that are unfilled | Critical posts are identified on the organogram Finalisation of organogram underway | 30% | 80% | 80% | 80% | CFO | | | | |
| 13 | To provide sound and sustainable financial management. | Attendance of all Council and Standing Committee meetings where input/presence required as per schedule and report submissions. | 100% | Proof of Council and Standing Committee Meetings required to be attended - Minutes | Meetings scheduled. Not always held as planned | 100% | 100% | 100% | 100% | CFO | | | | |
| 13 | To secure sound and sustainable financial management. Effective Consumer Billing Systems, Debt Collection and Credit Control to improve payment levels and reduce debt, and in so doing, to promoted a culture of payment | Debt collection increased to 90% Adoption of Credit Control Policy and Debt Collection Billing System | 90% | Credit Control Policy Debt Collection Billing System applied % of debt collected | Available Credit Control Policy and Debt Collection Billing System | 25% | 75% | 90% | 90% | CFO | | | | |
| | | Consumer database up to date and updated monthly | 95% | Updated consumer base | Consumer database in process of being updated | 90% | 90% | 90% | 90% | CFO | | | | |
| | | Consumer accounts accurate | 98% | Monthly billing of consumer accounts at 98% accuracy. | Inaccurate | 90% | 96% | 98% | 98% | CFO | | | | |
| | | Monthly meter readings captured accurately. | 95% | Accuracy of meter readings reflected monthly and inputted onto SEBATA | 90% | 92% | 95% | 98% | 98% | CFO | | | | |

| | | | | | | | | | | | | | |
|----|--------------------------------------------|---------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------------|---------------------------------------------------------|-----|-----|-----|------|-----|----------------------------------------------------------------------------------|--|--|
| 13 | Indigent Management Free Basic Services | Reviewed and approved fully functional Indigent Policy and register | 90% | Monthly updated Indigent Register Reviewed Indigent Policy. Quarterly reports | Indigent Policy + Register Some access to FBS. | 25% | 50% | 75% | 100% | CFO |  | | |
|----|--------------------------------------------|---------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------------|---------------------------------------------------------|-----|-----|-----|------|-----|----------------------------------------------------------------------------------|--|--|

| KPA 2: Municipal Transformation and Institutional development (cont.) | | KPA Weight | | 15% | | Targets | | Indicator custodian | | Reason for variance | | Remedial Action | | General Comment | | | | |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------|------|---------------------------------|------|---------------------------------------|------|--------------------------------------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| 13 | Expenditure Management | Implementation of M & E system to monitor and control expenditure | 100% | Monthly/Quarterly reporting/conciliations of votes | Managed and controlled | 25% | | 50% | | 75% | | 100% | | CFO | 👍 | | | |
| 13 | To secure sound and sustainable financial management. | AFS submitted timeously by 31 August | 100% | AFS/Council approved/ submission to Treasury requirement | MFMA requirement | 25% | | 50% | | 75% | | 100% | | CFO | 👍 | | | |
| 13 | Develop and update financial policies/strategies in line with legislation. | AFS GRAP Compliant | 100% | GRAP Compliant AFS | MFMA requirement | 25% | | 50% | | 75% | | 100% | | CFO | 👍 | | | |
| 13 | Develop and update financial policies/strategies in line with legislation. | Updated financial policies as deemed necessary for operational efficiency as per implementation plan. | 100% | Completed and adopted Policies as indicated | Policies outdated or non-existent | Policy Assessment | | Appointment of Service Provider | | Presentations and Workshops on drafts | | Approved policies and implementation | | CFO | 👍 | | | |
| 13 | To secure sound and sustainable financial management. | Timely receipting of National and Provincial allocations (Grant funding and equitable share). | 100% | Correspondence / Reports/ Receipt and allocations | MFMA requirement | 25% | | 50% | | 75% | | 100% | | CFO | 👍 | | | |
| 13 | Provide efficient and effective financial support to all departments. | Data integrity and protection of all information and computer systems regular upgrade of hardware and software | 100% | Roll-out and implementation of fully functional IT Policy & IT Strategy and effective website maintenance | IT System maintenance required Financial System requires maintenance | 25% | | 50% | | 75% | | 100% | | CFO | 👉 | | | |
| 13 | Provide efficient and effective financial support to all departments. | Functional Electronic IT/Financial Systems implemented | 100% | Effectiveness of Electronic Data Management System | SEBATA Financial System maintained | 25% | | 50% | | 75% | | 100% | | CFO | 👉 | | | |
| 13 | Provide efficient and effective financial support to all departments. | Roll-out of email & functional email facilities | 90% | Effective Communication | Ongoing | 25% | | 50% | | 75% | | 100% | | CFO | 👉 | | | |
| 13 | Provide efficient and effective financial support to all departments. | Website developed and updated and maintained according to implementation plan. | 80% | SP Reporting, Monthly and quarterly reporting. | Website developed by MARS Technologies/ Requires implementation / maintenance | 50% | | 60% | | 70% | | 80% | | CFO | 👉 | | | |

| KPA 3: Service Delivery | | | | | | | | | | | | | | |
|-------------------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------|-------------------------------|------------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | Targets | | | | | | | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | To provide sound and sustainable financial management | Annual reconciliation and update of the valuation roll | 100% | Accuracy and completeness of valuation roll (correct rates and accounts) | Existing valuation roll (75%) | 100% | 100% | 100% | 100% | CFO | 👍 | | | |
| 13 | Provide efficient and effective financial support to all departments. | Manage votes re costs of fuel and maintenance by monthly allocations to the correct vote. | 100% | Monthly statistical /financial reports/located cost of fuel and maintenance to correct votes | Ongoing. MFMA | 25% | 25% | 25% | 25% | CFO | 👍 | | | |

| KPA 4: Financial management and viability | | | | | | | | | | | | | | |
|-------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------|--------------------------------------------|------------|-----|-----|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | Targets | | | | | | | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Secure, sound and sustainable financial management | Clean audits received. MFMA compliance improved efficiency and fiscal control | 100% | Quarterly Audit Reports. Annual Financial Statements and AG Report. | AFS compiled annually Disclaimer received. | 25% | 50% | 75% | 100% | CFO | 👍 | | | |
| 13 | Secure, sound and sustainable financial management | Implementation of SCM Policy Compliance Report submitted to Council | 100% | Implement SCM Processes / SCM Tenders/ Bids / Quarterly Report | SCM Policy in place | 25% | 25% | 25% | 25% | CFO | 👍 | | | |

| KPA 4: Financial management and viability (cont.) IDP No. IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------|------|---------|------|-----|----|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | Baseline | 25% | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | | | | | | | | | |
| 13 | Implement MFMA requirements relating to accounting & reporting Submit S71 reports monthly & S72 half yearly. Submit monthly bank recons. Process statutory reports National & Provincial. | 100% | All reports submitted as per MFMA requirements. | 25% | 50% | 75% | 100% | CFO | 👍 | | | | | |
| | Monthly, quarterly and mid-year reports to Municipal Manager, Exco, Full Council, Provincial and National Treasury and AG provided in terms of MFMA | 100% | Monthly, quarterly, mid-year and annual reports to Municipal Manager, Exco, Full Council, Provincial and National Treasury and AG as per MFMA | 25% | 25% | 25% | 25% | CFO | 👍 | | | | | |
| | 95% of allocated operating budget spent year to date, excluding staff costs | 95% | Quarterly and monthly reports | 25% | 50% | 75% | 95% | CFO | 👍 | | | | | |
| | 100% Compliance of Asset Register to GRAP standards | 100% | Quarterly compliance report submitted to council | 100% | 100% | 100% | 100% | CFO | 👍 | | | | | |
| | Review of efficiency of SOP's | 100% | Efficiency of implementation | 25% | 50% | 75% | 10% | CFO | 👍 | | | | | |
| | Review of Departmental Risk | 100% | Responses to internal & external audit review re- risk assessment. | 80% | 90% | 100% | 100% | CFO | ? | | | | | |
| | Submission of Section 71 and s72 reports | 100% | Monthly reports to NT and PT | 100% | 100% | 100% | 100% | CFO | 👍 | | | | | |
| | Review of Financial Policies | 100% | Annual Financial Policy Review Completed. | 100% | 100% | 100% | 100% | CFO | 👍 | | | | | |
| | Budget Controls and Monitoring | 100% | Report submitted to Council - Quarterly report as per MFMA | 25% | 50% | 75% | 100% | CFO | | | | | | |

| KPA 4: Financial management and viability (cont.) IDP No. | Indicator of performance | Annual target | measurement source | KPA Weight | | 25% | | | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
|--------------------------------------------------------------|-------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------|-----|------|----|------|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | | | | | | | | | |
| Accounting and Reporting | Submission of SDBIP and PMS Reports | 100% | Legislative requirement | Reports | 25% | | 50% | | 75% | 100% | CFO | 👍 | | |
| | Coordinating CFO forums | 100% | Half yearly meeting scheduled and held. | Minutes | 0% | | 50% | | 100% | 100% | CFO | 👍 | | |
| | Submission to Council of quarterly withdrawals | 100% | Section 11(4) (a). MFMA quarterly Reports. | Items to Finance Standing, Mayco & Council | 100% | | 100% | | 100% | 100% | CFO | 👍 | | |
| | Implementation of monthly grant reconciliations | 100% | Monthly reconciliation reports. | Monthly submissions | 100% | | 100% | | 100% | 100% | CFO | 👎 | | |
| | Submission of half Yearly and annual reports | 100% | Report submitted to Council | Reports | 100% | | 100% | | 100% | 100% | CFO | 👎 | | |
| | Management of Investment accounts | 100% | Reports submitted to Council. All surplus money invested, balance investment register monthly. Allocate interest and redemptions on loans monthly. | All reports submitted to Finance Standing monthly and to Mayco & Council quarterly. | 100% | | 100% | | 100% | 100% | CFO | 👎 | | |
| | Development of Investment Strategy | 100% | Developed and approved Investment Strategy. | Not yet | 100% | | 100% | | 100% | 100% | CFO | 👍 | | |
| | Report to Council on Staff Benefits | 100% | As required by the MFMA | Items to Finance Standing, Mayco & Council | 100% | | 100% | | 100% | 100% | CFO | 👍 | | |
| | Report on the implementation Priorities MFMA | 100% | As required by national Treasury | Items to Finance Standing, Mayco & Council | 100% | | 100% | | 100% | 100% | CFO | 👍 | | |

| KPA 5: Good governance and Public participation | | KPA Weight | | 20% | | | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---------------|--------------------------------------------|-----------------------------------------------------------------------------------------|------------|--------------------------------|----------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets Q1 | Q2 | | | | | |
| 13 | Strengthening Good Governance, Community Participation and Ward Committee Systems in local government | Approved Review of the Integrated Development Plan | 100% | Council approval | approved on an annual basis | 20% | 40% | 80% | 100% | CFO | 👉 | |
| | | Status of the annual report | 100% | Council approval | not meet all deadlines due to delay in the AFS | 20% | 80% | 80% | 100% | CFO | 👉 | |
| | | % functioning of IGR systems | 100% | Minutes | 2 | 25% | 50% | 75% | 100% | CFO | ? | |
| 13 | Local government to obtain clean audit reports by 2014 | 95% expenditure of budget on public participation | 100% | Report to council | unknown | 25% | 50% | 75% | 95% | CFO | ? | |
| | | 80% implementation of risk assessment | 80% | Quarterly report | unknown | 25% | 50% | 75% | 80% | CFO | 👉 | |
| | Budget and Treasury Departmental Annual Report Oversight Report | Development and submission of Financial Departmental Annual Report and Oversight Report | 100% | Adopted Oversight Report and Annual Report | Annual Report compiled by 30 November 2009 and Oversight Report completed February 2010 | | Completion of Oversight Report | Adopted and approved | | CFO | 👉 | |

| KPA 5: Good governance and Public participation IDP No. IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
|--------------------------------------------------------------------------|--------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------|------|------------------|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | Targets | | | | | | | | |
| | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Tariff and Adjustment Budget | 100% | Approved Tariffs and approved adjustment budget. | MFMA required | 100% | 100% | 100% | CFO | | | | |
| 13 | Audit Qualifications (Budget and Treasury) | 70% | Action Plan to address 2012 - 2013 AG queries raised. Queries raised by internal audit committee to be addressed within 30 days of receipt | Annually addressed | 50% | 70% | 70% | CFO | | | | |
| 13 | | 100% | Structured PM System. Populated scorecard. Signed agreement. Monitoring /Evaluation of Performance. Legislative compliance. | Applicable to s57 staff. | 25% | 75% | 100% | CFO & Srr Staff | | | | |
| | Performance Management | 80% | PMS phased to next reporting level. Populate and finalise PMS scorecard for direct reporting staff as per roll out to middle management. | Currently applicable to all s57 staff. | 20% | 60% | 80% | CFO & Srr Staff | | | | |
| | PMS Action Plans / PDP's | 100% | Corrective actions identified and applied as per PDP and assessment processes. | Letters/ Reports/ Progress Reports | In progress. | | 100% Dec 2009 | 100% June 2009 | CFO & Srr Staff | | | |

| CMC 1: Financial Management | | | | | | | | | | | | |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------|------------------------------------|-----|---------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | Targets | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | Baseline | 4% | Q1 | Q2 | | | | | |
| 13 | Compiles and manages budgets, controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | 50% | 75% | 100% | CSM | | | |
| | Manages risks identified by the Auditor General's assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan. | 70% | Quarterly feedback / progress report. | Many risks identified re-controls. | 20% | 35% | 50% | 75% | | | | |

| CMC 2: People Management and Empowerment | | | | | | | | | | | | |
|------------------------------------------|----------------------------------------------|---------------|------------------------------------------|------------------------------------------------|-----|---------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. / IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | Targets | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | Baseline | 4% | Q1 | Q2 | | | | | |
| 13 | To protect the municipality from litigation. | 100% | Training Records, Attendance Records. | Training provision limited. | 25% | 50% | 75% | 100% | CFO | | | |
| 13 | To capacitate staff | 100% | Training Records and attendance Register | Applicable to s57 managers - limited training. | 25% | 50% | 75% | 100% | CFO | | | |

| CMC 3: Client orientation and Customer Focus | | | | | | | | | | | | |
|----------------------------------------------|---------------------------------------------------------|---------------|-------------------------------------------------------------------------------------|----------------------------|-----|---------|-----|---------------------|---------------------|---------------------|-----------------|-----------------|
| IDP No. / IDP Objective | Indicator of performance | Annual target | measurement source | KPA Weight | | Targets | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | Baseline | 4% | Q1 | Q2 | | | | | |
| 13 | Improved Customer Care | 100% | Complaints register developed, Strategy and Implementation Plan for the Department. | No strategy or plan. | 25% | 50% | 75% | 100% | CFO | | | |
| 13 | To improve staff customer care skills for best practice | 30% | Training Records/register staff. | No customer care training. | 10% | 20% | 30% | 30% | CFO | | | |



SAKHISIZWE MUNICIPALITY
SDBIP 2013 - 2014
IPED / COMMUNITY SERVICES

| | |
|---------------------------------------------------------------|---------------------------------------------------------|
| Key: Snap assessment on likelihood of achieving annual target | |
| | Work on hold |
| | Proceeding well. Annual target will be met and exceeded |
| | Meeting target |
| | under achieving on target. More work is needed |
| | Assessment not possible to determine at this stage |

To ensure efficient and effective services to the community by providing social services, in relation primary health service, community services (cleansing and refuse services) and facilitates to promote social development thus creating a better lifestyle for the community of Sakhisizwe

| OPERATIONAL BUDGET | | | | | | |
|----------------------------------------------|-----------------|---------------------|---------------------|---------------------|-----------------|-----------------|
| Budget name | total | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| Integrated Planning & Economical Development | R 14 562 061.00 | IPED/CO | | | | |
| Sport and Recreation | -R 242 217.00 | MM | | | | |
| | | IPED/CO | | | | |
| | | MM | | | | |
| CAPITAL BUDGET | | | | | | |
| Budget name | total | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| Integrated Planning & Economical Development | R 0.00 | IPED/CO | | | | |
| Sport and Recreation | R 0.00 | MM | | | | |
| | | IPED/CO | | | | |
| | | MM | | | | |

| KPA 1: Local Economic Development | | | | | | | | | | KPA Weight | 5% | | 5% | | 5% | | |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------|----------|------|------|------|---------|------------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| No. | TDP Objective (*) | Indicator of performance | Annual target | measurement source | Baseline | | | | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | Q1 | Q2 | Q3 | Q4 | Act. | Act. | Act. | Act. | | | | | |
| IPED1 | To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated. | Engage at least 4 prospective funders for greening projects. | 100% | Source possible funding/ Progress Reports | 25% | 25% | 25% | 25% | 25% | | | | | | | | |
| IPED2 | To increase the economic spin-offs from forestry and timber related activities | Organise training for 24 beneficiaries of Charcoal projects by the end of 2nd quarter and organise equipment. | 100% | Monthly Progress Reports | 0% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| IPED3 | Organise training for 24 beneficiaries of Charcoal projects by the end of 2nd quarter and organise equipment. | Erect hawker stalls in Cala and Elliot unit by the end of 3rd quarter. | 100% | registration of the project into MIG | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| IPED4 | To ensure that prioritised projects of the municipality are implemented. | Review LED strategy according to prioritised projects of the municipality and amend the | 100% | Reviewed LED Strategy Plan & Implementation Plan | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| IPED5 | | SMME Grouping Database created in-house by the end of the 2nd quarter and facilitate training. | 100% | Contract Database. Service Provider. | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| IPED6 | To create an economically vibrant environment that is | Engage with the department of Public Works quarterly to identify | 100% | SP appointed. Skills Audit Completed. | 25% | 50% | 75% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| IPED7 | To increase the economic spin-offs from forestry and timber related activities | 5 tourism establishments graded and registered with ECTB. | 5% | Assist on grading of the local B&B's | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IPED8 | To create a nice and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated. | Develop land use management plan by 3rd quarter. | | | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% |
| IPED9 | To create an economic vibrant environment that is conducive to promote SMME's development to have unemployment by 2014. | Develop tourism sector plan by the end of 3rd quarter. | 50% | Monthly Management reports and quarterly reports to Council | | | | | | | | | | | | | |

| KPA 2: Service Delivery | | | | | | | | | | KPA Weight | | 25% | |
|-------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------|-------------------------------------------------|---------|------|------|----------------------------------------------|---------------------|---------------------|-----------------|-----------------|
| No. | IDP Objective (*) | Indicator of performance | Annual target | Measurement source | Baseline | Targets | | | | Indicator custodian | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | |
| IPED10 | To ensure that all Sakhisizwe communities have access to adequate housing by 2014. | Submit funding applications to Human Settlements for development of houses in Elliot unit. | 100% | Develop Housing Sector Plan and Submit to DoH. | No Housing Sector Plan. No alignment | 100% | 0% | 0% | 0% | IPED/Comm Services | | | |
| IPED11 | | Appoint service provider to do feasibility study and social facilitation by end of 1st quarter. | 100% | Funded application, Service Provider contract. | No appointment. | 100% | 0% | 0% | 100% Handover of the site to the contractor. | IPED/Comm Services | | | |
| IPED12 | | Submit application for middle income earners to the department of Human Settlements by the end of 2nd quarter. | 100% | Council Resolution. Submission to DoH | Ongoing. Reports to Council. | 0% | 100% | 0% | 0% | IPED/Comm Services | | | |
| IPED13 | | Meeting with WSA (Bulk Services) to ensure adequate service provision. | 100% | Minutes/ Attendance Register of meetings | Lack of Services and inadequate infrastructure. | 100% | 100% | 100% | 100% | IPED/Comm Services | | | |

| KPA 2: Service Delivery (cont.) | | | | | | | | | | KPA Weight | | 25% | | |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------|--------------------------|------------------------|--------------------------------|---------------------------------------|-------------------------------------|---------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No. | IDP Objective (*) | Indicator of performance | Annual target | Measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Act. | Q2 | Act. | | | | | |
| IPED14 | | Establish new 1000 houses in Elliot in order to reduce housing backlog by the end of the 4th quarter. | 100% | Beneficiary allocations, and temporary allocation lists. Total no. of allocations per outstanding infrastructure challenges. | Backlogs/ Blocking of project by DHLGTA No development | 0% | 0% | 0% | 100% handover to beneficiaries | | | | | |
| IPED15 | Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014 | Source funding and Construct rural houses in Cala unit for 2012/2013. | 100% | Implementation Progress Report, Payments | Lack of Housing feasibility study | 100% feasibility study | 100% Social Facilitation | 100% Handover of sites | 100% Handover of complete | IPED/Comm Services | | | | |
| IPED16 | | Identify and submit for approval by Council new residential sites. | Increase by 10% | Report to Council Land transaction reports. | Current land shortages for residential sites | 0% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| IPED17 | Building plan & TP approvals | Building plan applications approved within 2 months | 100% | | | 100% | 100% | 100% | 100% | IPED/Comm Services / Traffic Services | | | | |
| IPED18 | Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014 | Subdivisions of informal sites and formalisation of Housing | 100% | | | 100% | 100% | 100% | 100% | IPED/Comm Services/ Traffic Services | | | | Filled SED Manager, and 3 Snr EHP posts. Still to fill posts of PMS and SED clerk (Interviews set for 2 week January) but shortages of office space and capital budget affecting ability to accommodate staff. Job descriptions developed for all positions in the dept |
| IPED19 | To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated | Approval of land audit report by the council | 100% | | | 0% | 0% | 0% | 100% | IPED/Comm Services | | | | |
| IPED20 | Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014 | Develop a housing sector plan by the end of the 4th quarter. | 100% | | | 0% | 0% | 0% | 100% | IPED/Comm Services/ Traffic Services | | | | |

| KPA 2: Service Delivery (cont.) | | | | | | | | | | KPA Weight | | 25% | | Targets | | 25% | | General Comment | |
|---------------------------------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|----------------------|------------------------------------|-----------------------------------|---------------------------------|---------------------------------------|-------------------------------------|---------------------|-----------------|-----------------|--|-----|--|-----------------|--|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | | | | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | |
| IPED21 | To ensure adequate hawkler control. | Develop a policy on hawkler control by end of 3rd quarter | 100% | Develop a policy on Hawkler Control | hawkler policy developed | 100% Draft policy | 100% Works hop council. | 100% Get commen ts from council. | 100% Adoption by council. | IPED/Comm Services/ Traffic Services | | | | | | | | | |
| IPED22 | To ensure that businesses are registered | Formalising SMME businesses by providing business licenses. | 100% | Submission of Business Licenses. Monthly reports. | Formalised the issuing of licenses database | 100% Genes data base | 100% Busine ss license s provide d | 100% Busine ss license s provided | 100% Business licenses provided | IPED/Comm Services / Traffic Services | | | | | | | | | |
| KPA 3: Municipal Transformation and institutional development | | | | | | | | | | KPA Weight | | 15% | | Targets | | 15% | | General Comment | |
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | | | | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | |
| IPED23 | Strengthening Good Governance and effective Administration -Staff | IPED staff meetings with Management held quarterly. Monthly meetings attended by the IPED manager. | 100% | Minutes/ attendance register of departmental staff meetings and monthly management meetings | Not taking place as scheduled due to operational requirements. To be documented formally. | 100% - Septe mber | | 100% | 100% | IPED/Comm Services | | | | | | | | | |
| IPED24 | | Corrective actions on processes taken as per Action Plan | 100% | Reports/ progress reports | Reporting on resolutions actioned. | 100% Decem ber 10 | | | | IPED/Comm Services | | | | | | | | | |

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| IPED25 | To ensure efficient operations and professionally run organisation. | Review Spatial Development Framework by the end of the 4th quarter. | 100% | | | 0% | 0% | 0% | 100% adoption by | | | | | | | | | |
| IPED26 | To ensure efficient operations and professionally run organisation. | Develop Land Use Management Plan and Land Settlement Plan by the end of the 4th quarter. | | | | 0% | 100% adoption by | 0% | | | | | | | | | | |
| IPED27 | To ensure functionality of IPED standing committee. | Standing Committee meetings attended by IPED manager quarterly. | 100% | Attendance Register of meetings attended. | Schedule of meetings. | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | | | | | |
| IPED28 | | Training needs factored into WSP for IPED and Community Services | 100% | Training implementation reports, Training Needs Analysis | Absence / lack of required skill | 100% | 0% | 0% | 0% | IPED/Comm Services | | | | | | | | |
| IPED29 | Capacity Building and Training | Training provided to staff as per Training Plan, 100% of budget spent on training of staff. | 100% | Training Expenditure Reports, Training Implementation Reports | More coordinated training required | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | | | | | |
| IPED30 | To ensure that there is adequate reporting on functions of the municipality. | Quarterly SDBIP reporting to council. | 100% | Monthly reports on SDBIP & Departmental Reports | Legislated reporting | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | | | | | |

| KPA 4: Financial Management and viability | | | | | | | | | | | KPA Weight | | 15% | | General Comment | |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------|---------|---------|---------|---------|-------------------------------|---------------------|---------------------|-----------------|-----------------|--|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurement source | Baseline | Targets Q1 | Act. Q1 | Act. Q2 | Act. Q3 | Act. Q4 | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | |
| IPED31 | Community Services Department Audit Report - Local government to obtain clean audit reports for 2011 | Attainment of a clean audit by implementing the Audit Action Plan | 70% | AG report/ progress reports / Strategy to address queries | Qualified report | 100% | 100% | 100% | 100% | 100% | IPED | | | | | |
| IPED32 | Improvement in the Financial Viability and Financial Management of local government | Compliance with the SCM policy by correctly drafting Tender Specifications as end user | 100% | Bid reports/ awards/ contractors appointments/ payments/ compliance report. | Unknown | 100% | 100% | 100% | 100% | 100% | IPED | | | | | |
| IPED33 | | 95% expenditure on operational votes | 95% | Expenditure report- monitoring votes/monthly reports | MFMA requirements | 25% | 50% | 75% | 95% | 95% | IPED | | | | | |
| KPA 5: Good governance and Public participation | | | | | | | | | | | KPA Weight | | 20% | | General Comment | |
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurement source | Baseline | Targets Q1 | Act. Q1 | Act. Q2 | Act. Q3 | Act. Q4 | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | |
| IPED34 | Accountable and transparent programmes that lead to good governance, effective administration and public participation | Submit IPED Department Annual Report inputs for 2011/2012 to Municipal Manager by the end of November 2012. | 100% | Departmental Annual report submission 30 November 2010 & Council approval 30 January 2011 | Legislated Annual requirement | 0% | 100% | 100% | 0% | 0% | IPED/Comm Services/ Snr Staff | | | | | |
| IPED35 | | Performance Management applied as per PMS approved policy and quarterly milestones by conducting assessments and evaluations. | 100% | Assessment and evaluation reports | In progress. Only applicable to s57 employees. | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/ Snr Staff | | | | | |
| IPED36 | To ensure good governance through implementation of performance management system. | Populate and finalise PMS scorecard and sign PMS Agreement for s57 manager by the end of 1st quarter and applicable staff as per roll out requirements | 100% | Structured PM system Populated scorecard Signed Agreement Monitoring/ Evaluation of Performance Legislative compliance | In progress. Only applicable to s57 employees. | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/ Snr Staff | | | | | |
| IPED37 | | Performance Management and scorecards cascaded to middle management level | 100% | Letters/ reports/ scorecard/progress reports. | In progress. Only applicable to s57 employees. | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/ Snr Staff | | | | | |

| CMC 1: Financial Management | | | | | | | | | | KPA Weight | | 4% | | | | | | |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------|------------------------------------------------|------------|------|-----|------|------------|------|------|------|---------------------|---------------------|---------------------|-----------------|-----------------|
| No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| IPED38 | Complies and manages budgets, controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives | Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under expenditure occurs. | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | | 50% | | 75% | | 100% | | IPED/Comm | | | | |
| IPED39 | | Manages risks identified by the Auditor General's assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan. | 70% | Quarterly feedback / progress report. | Many risks identified re-controls. | 20% | | 35% | | 50% | | 75% | | IPED/Comm | | | | |
| CMC 2: People Management and Empowerment | | | | | | | | | | KPA Weight | | 4% | | | | | | |
| No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
| IPED40 | To protect the municipality from litigation. | Ensures training provision for all line managers as per training plan re-management and application of discipline. | 100% | Training Records, Attendance Records. | Training provision limited. | 25% | | 50% | | 75% | | 100% | | IPED/Comm | | | | |
| IPED41 | To capacitate staff. | Provision of PMS Training & Training to all relevant departmental staff in order to facilitate roll out to lower levels. | 100% | Training Records and attendance Register | Applicable to s57 managers – limited training. | 25% | | 50% | | 75% | | 100% | | IPED/Comm | | | | |

| CMC 3: Client orientation and Customer Focus | | Indicator of performance | Annual target | measurement source | KPA Weight | | | | Indicator custodian | Reason for variance | Remedial Action | General Comment |
|----------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------|----------------------------|---------|-----|-----|---------------------|---------------------|-----------------|-----------------|
| No. | IDP Objective | | | | Baseline | Targets | Q1 | Q2 | | | | |
| IPED42 | Improved Customer Care | Develop Customer Care Strategy and Implementation Plan for the Department. | 100% | Complaints register developed, Strategy and Implementation Plan approved, Quarterly Implementation Report. | No strategy or plan. | 25% | 50% | 75% | 100% | | | |
| IPED43 | To improve staff customer care skills for best practice | Provision of Customer Care workshops to all staff. | 30% | Training Records/register. | No customer care training. | 10% | 20% | 30% | 30% | | | |
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SAKHISIZWE MUNICIPALITY

SDBIP 2013 - 2014

TECHNICAL SERVICES

| | | |
|------|----------------------------------------------------|----------------------------------------------------------|
| Key: | 👍 | Snap assessment on likelihood of achieving annual target |
| | 👍 | Work on hold |
| | 👍 | Proceeding well. Annual target will be met and exceeded |
| | 👉 | Meeting target |
| | 👍 | under achieving on target. More work is needed |
| ? | Assessment not possible to determine at this stage | |

Technical Services Department is to supply efficient, effective and economical services to the community which it serves in accordance with the Integrated Development Plan and will improve the quality of life of the Sakhisizwe community through a sustainable maintenance and service delivery programme conducted within all applicable legislation

| OPERATIONAL BUDGET | | | | | |
|----------------------------------------------------------|-----------------|---------------------|---------------------|-----------------|-----------------|
| Budget name | total | Indicator custodian | Reason for variance | Remedial Action | General Comment |
| Programme Management Unit | R 447 208 | TSM | | | |
| Projects | R 1 006 684 | TSM | | | |
| Waste Management (Shared function between IPED and CS5M) | R 8 750 095 | TSM | | | |
| Roads Transport | R 7 686 946 | TSM | | | |
| Electricity | R 12 660 985 | TSM | | | |
| Water | R 11 077 419 | TSM | | | |
| Sewerage | R 5 621 579 | TSM | | | |
| CAPITAL BUDGET | | | | | |
| Budget name | total | Indicator custodian | Reason for variance | Remedial Action | General Comment |
| PMU | R 0.00 | TSM | | | |
| Projects | R 0.00 | TSM | | | |
| Waste Management (Shared function between IPED and CS5M) | R 0.00 | TSM | | | |
| Roads Transport | R 15 816 200.00 | TSM | | | |
| Electricity | R 1 900 000.00 | TSM | | | |
| Water | R 613 667.00 | TSM | | | |
| Sewerage | R 49 501.00 | TSM | | | |

| KPA 1: Local Economic Development | | | | | | | | | | KPA Weight | | | | 5% | | | | 5% | | | | |
|-----------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------|------|-----------------------------------------------------------|------|-----------------------------------------------------------|-----------------------------------------------------------|----|----------------------------------------------------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | Q1 | | Q2 | | Q3 | | Q4 | | Act. | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| 13 | Sustainable development | Capital MTEF: Draw MTEF plan for next period. Align with Council's priorities for sustainable development | 100% | Quarterly Report | Annual requirement | 100% | MTEF to be ready by the time budget and idp are finalized | 100% | MTEF to be ready by the time budget and idp are finalized | 100% | MTEF to be ready by the time budget and idp are finalized | 100% | MTEF to be ready by the time budget and idp are finalized | 100% | MTEF to be ready by the time budget and idp are finalized | MTEF to be ready by the time budget and idp are finalized | TS | E | | | | |
| 5 | To create an economically vibrant environment that is conducive to promote SMME's development | Address sustainable development by engaging in outreach programmes to identify communities needs as per project plan. | 100% | Meeting with Outreach meetings /Mayor and list of identified community needs. Meeting minutes. Quarterly reports to Council. | Ongoing. Community needs to be prioritized. | 25% | TSM to support the office of the mayor and mm for idp. | 50% | TSM to support the office of the mayor and mm for idp. | 25%-January 2010 | TSM to support the office of the mayor and mm for idp. | 100% | TSM to support the office of the mayor and mm for idp. | 100% | TSM to support the office of the mayor and mm for idp. | TS & MM/ IPED | E | | | | | |
| 5 | To create an economically vibrant environment that is conducive to promote SMME's development | Prioritized projects identified and implementation plans developed to achieve targets. | 100% | Identified projects approved for implementation. | Prioritization of needs in progress but limited funding | 30% | TSM to draw up procurement plan for ready life cycles and implementatio n plans to be ready | 60% | TSM to draw up procurement plan for ready life cycles and implementatio n plans to be ready | 75% to 2013 | TSM to facilitate procurement of servi | 100% | TSM to facilitate procurement of servi | 100% | TSM to facilitate procurement of servi | TS & MM/ IPED | C | | | | | |
| 5 | To create an economically vibrant environment that is conducive to promote SMME's development | Ensure Service Providers for projects implemented are appointed before start of new financial year | 100% | Tender Tor, Tender advertisement, tender documents/ quotes/ Bid documents, Service Providers appointment, quarterly reports | Availability of suitable SP and financial limitations will hinder this process as the municipal financial year begins on 01/07/2012 to 30/06/2013 | 25% | TSM to draw up procurement plan for identified projects | 25% | TSM to draw up procurement plan for identified projects | By the 2nd quarter | All contracts which start during the 2nd quarter | 100% | All contracts which start during the 2nd quarter | 100% | All contracts which start during the 2nd quarter | TS | C | Procurement processes might take a little longer than expected | | | | |

| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|---------|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------|----|----|----|----|---------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| | | | | | | Targets | Q1 | Q2 | Q3 | Q4 | | | | | |
| 5 | To create an economic vibrant environment that is conducive to promote SMME's development to halve unemployment by 2014 | Generation/Creation of employment and possible income as per NDGP (2016) vision. | 100% June 2013 | Employment contracts | Limited funding of R1000 000.00 from the DoRA transfers should be added to municipalities budget in order to create more jobs. | 25% | Q1 | Q2 | Q3 | Q4 | Act. | Act. | Slow implementation of projects by under capacity service providers could also hinder the process of appointing early. | | |
| 13 | | Expediate report from service provider and Council presentation | 100% | SP report/attendance register/ letters re: invitation of presentation | Ongoing | 25% | Q1 | Q2 | Q3 | Q4 | Act. | Act. | Quarterly reports are to be submitted to the council | | |

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|----|--|---------------------------------------------------------------|------|-------------------------------------------------------------------|----------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---|--|
| 13 | | Design & tender for minor infrastructure | 100% | Tender documents/ appointments/ SLA's / Progress reports/ letters | Ongoing | 25% | TSM to link with roads technician on the types of minor capital project to be implemented as of 01/07/2012 to be approved by council for implementation via standing committee. | 50% | Reports on progress of the identified minor projects will be sent to management meeting, exco & standing committee to council. | 75% | by the 3rd quarter most minor projects will be finished. This should be measured on the number of identified projects by council. | 100% | all completion certificate issued should be filled and listed in annual report of the 2012/13. | un-availability of source funding might hinder the process | | |
| 13 | | Movement of funds from Capital Grant to Technical Assistance. | 100% | Monthly Finance Reports | Annually | 25% | 5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation to meetings or workshops as part of capacity building and implementation of | 50% | 5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation or workshops as part of capacity building to the management and implementation of | 75% | 5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation or workshops as part of | 100% | 5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation or workshops as part | CFC, TSM | C | |

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|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------|--------------------------------------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---|--|
| To create a nice and healthy environment by ensuring that land, natural resources and atmosphere are not contaminate 10 d. | Detailed planning and implementation plan to address land constraints issue. | 100% | Implementation Report | Ongoing | 25% | TSM to 50% prepare an item for management up to council for the development of an | 75% preparation of an advert for the development of the infrastructure mast | 100% approval of professional services provided to develop | TSM TS to table the draft infrastructure plan for noting and | C | |
| EPWP | Ensure ongoing participation in EPWP | 100% | Report on participation (monthly progress and quarterly reporting. | Ongoing | 25% All projects to be implemented by the TSM for the year (capital projects) will be utilising Labour Intensive Construction methods therefore equipment compliant. | 75% TSM to have already trained people to benefit the pavement project including the purchasing of the block paver manufacture. | 100% Approval of the pavement project approved for implementation by council should complete at this point in time | TSM & MM Progress reporting in preparation of the annual reporting or section 46 report should have part of the progress in these projects | C | | |

| KPA 2: Service Delivery | | | | | | | | | | KPA Weight 25% | | | | Indicator snapshot assessment (annual target) | | | Remedial Action | | General Comment |
|-------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|-----------------------------------------------|-----------------------------------------------|---------------------|-----------------|-----------------|-----------------|
| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | Act. | Act. | Act. | Act. | Indicator snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | |
| 4 | To ensure that all public amenities and communities have access to electricity by 2011 | Replace damaged electricity meters and service connections as per Project Plans to upgrade networks in Elliot town, Hillview Takalani(Saki-Lengisi) location where the municipality is having | 100% | Monthly and quarterly statistical reports on electricity losses/ Implementation strategy/ Programme to reduce losses/ Progress reports | Limited funding will only enable the section to concentrate only on routine maintenance programme which is to service transformers, street lights and municipal | 25% | TSM Together with Mr Labuscagne to draw up a maintenance | 50% | Daily maintenance work to be intensified as | 75% | reconsolidation of the electricity budget & | 100% | | | TSM & ELEC | | | | |
| 4 | To ensure that all public amenities and communities have access to electricity by 2011 | Establish database records of statistics and baseline information of electricity sold; losses (faults recorded); New connections and replaced meters. | 100% | Electricity Database information verified and updated monthly | Inaccurate or no information | 25% | Mr Michael Kwahene to assist the TSM and the electrician | 50% | TSM to prepare budget adjustment request | 75% | mileston operation will be assessed by | 100% | | | TSM & ELEC | | | | |
| 4 | To ensure that all public amenities and communities have access to electricity by 2011 | Installation of Bulk Meters to determine electricity losses, and reduce theft. Losses to reduce by 20%. | 100% | Statistical reports on electricity losses/ Implementation strategy/ Programme to reduce losses/ Monthly and quarterly progress reports. | limited funding | 25% | together with Mr Makwa be the water services area manager to prepare and submit operational business plan for the year to the standing committee, council for approval and as well as to the CHDM | 50% | Daily reports detailing expenditure on O&M and refurbishment of the operational business plan for the year to the standing committee, council for approval and as well as to the CHDM | 75% | quarterly reports detailing expenditure on O&M and refurbishment of the operational business plan for the year to the standing committee, council for approval and as well as to the CHDM | 100% | | | TSM & ELEC | | | | |
| 4 | To ensure that all public amenities and communities have access to electricity by 2011 | Maintains streetlights as per Maintenance Plan | 100% | Progress Report | Poor streetlight infrastructure | 25% | TSM to implement a project called | 50% | Daily maintenance work | 75% | continuing with the | 100% | | | TSM & ELEC | | | | |

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|-----------------------------------------------------|-----------------------------------------------------|------|-------------------------------------------------------------|-----------------------------|-----|-----------------------------|-----|--------------------------|-----|--------------------------|------|------------------------|------------|---|--|--|
| To ensure that all public amenities and communities | Services transformers according to maintenance plan | 100% | Monthly maintenance Progress Report | Ageing Infrastructure | 25% | TSM Together with Mr Labusc | 50% | Due to budget constraint | 75% | Due to budget constraint | 100% | During the preparation | TSM & ELEC | C | | |
| To ensure that all public amenities and communities | Free Basic Services Provision as per roll out plan | 100% | Monthly Progress Report on Free Basic Service Roll out Plan | Roll out targets to be met. | 25% | Indigent register to verify | 50% | Due to budget constraint | 75% | Due to budget constraint | 100% | During the preparation | TSM & ELEC | E | | |

| KPA 2: Service Delivery (cont.) | | | | KPA Weight | | | | 25% | | | | | | | | |
|---------------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------|---------------|-----------------------------------------|-----------------------------------------------------------------------|---------|-----|-----|-----|------|-----------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | Act. | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | To ensure that all public amenities and communities have access | Ensures that electricity recorded and processed effectively. | 100% | Monthly progress reports and statistics | Ongoing attempts to improve service delivery / customer satisfaction. | 25% | 25% | 50% | 75% | 100% | Quarterly reports to be tabled | TSM & ELEC | C | | | |
| | | Provide adequate stormwater control and safe walkways in rural areas as per Project Plan | 100% | Project Progress Reports | Inadequate/ poor roads | 10% | 10% | 30% | 50% | 100% | Technical plan to prepare a working plan for the year on how side walks and pavements will be maintained. | TSM & PMU | C | | | |

To provide sustainable functional internal and access and proclaimed road network by 2011

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| Appointing consulting engineers | 100% | Appointment contracts | Lack of capacity | 100% | TSM to prepare advertisement to solicit the services of professional services provide to undertake following project s: Paving projects for Cala Town Qokolo Kopitje . Elliot Old Locatio | 100% | Appointment of consultants and proceeding with the advertisement of contract s to undertake these project s. | 100% | Appointment of contractor s | 100% | Implementation of contract s | 100% | Implementation of project s | TS & SCM UNIT, PMU & MM. | ? | | | |
| Design & documentation approved for roads, access roads, pavements, bridges & stormwater | 100% | Approved documentation and Plans | Planning required | 50% | tender stage to solicit consultants | 100% | tender stage for contract s | 100% | project implementation | 100% | project implementation | 100% | project implementation | TSM & PMU | ? | | | |
| Appointment of contractors | 100% | Contracts of appointment | | 100% | tender stage to solicit consultants | 100% | tender stage for contract s | 100% | project implementation | 100% | project implementation | 100% | project implementation | TS & PMU | ? | | | |
| Stormwater Master Plan approved and functional | 100% | Approved Stormwater Master Plan | Not available | 100% | Infrastructure master plan to be | 100% | consult to approve to fund | 100% | tender stage to approve | 100% | tender stage to approve | 100% | tender stage to approve | TSM & PMU | C | | | |
| Construction to occur as per project planning | 100% | Project progress reporting - monthly | Poor infrastructure | 25% | tender stage to solicit consultants | 50% | tender stage for contract s | 75% | project implementation | 100% | project implementation | 100% | project implementation | TSM & PMU | C | | | |

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|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------|--------------------------------------|-----|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----|--------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------|------------------|---|--|--|
| 1 Ongoing Construction and Maintenance of Roads | Construction and maintenance of roads in wards as per approved project plans | 100% | Quotations / purchases/ payments to suppliers/ maintenance schedules, Project Progress Reporting | Poor road infrastructure | 25% | TSM & Roads technician to prepare a working plan for the year on how side walks and pavement will be maintained. | TSM to oversight Mr Jojo who is the road technician in the implementation of roads maintenance programme | 75% | TSM & Roads technician to continue with the implementation of roads maintenance programme. | 100% | TSM & Roads technician to continue with the implementation of roads maintenance programme. | TSM & ROADS TECH | | | |
| 1 Material Purchases | Purchase Stormwater pipes and material (ongoing - on a need basis - within prescribed budget limit for Financial Year) | Ongoing (Need Basis) | Monthly expenditure reports, Monthly operational reports | Lack/ poor stormwater infrastructure | 25% | This will be done where it deemed to be | This will be done where it deemed to be | 75% | This will be done where it deemed to be | 100% | This will be done where it deemed to be | TSM & ROADS TECH | ? | | |

C

KPA 2: Service Delivery (cont.)

| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | | |
|---------|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------|-----|---------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------|-----------------|-----------------|------|--|
| | | | | | | Targets | Q1 | Q2 | Q3 | Q4 | | | | | | Act. | |
| 1 | Surfacing of roads/ pothole maintenance | Resurfacing of roads and pothole maintenance as per Project Plans | 100% | Quotations/ Purchases/ Payments to suppliers/ maintenance schedules. Monthly progress reports. | Poor/ deteriorated surfacing of roads | 25% | TSM & Roads technician to prepare specifications to procure materials such as cold asphalt, stone and other aggregates in preparation to fund this programme. | 50% | Roads technician to report on the amount of work that has been done | 75% | Roads technician to report on the amount of work that has been done | 100% | Roads technician to report on the amount of work that has been done | | | | |
| 1 | Construct gravel access roads with relevant stormwater drainage | Construction of gravel access roads with relevant stormwater drainage in identified wards. | 100% | Quotations/ Purchases/ Payments to suppliers/ maintenance schedules | Limited access roads to villages for communities to reach services | 25% | Paving of streets (Cala town, Qokolo Kopitje | 50% | Appointment of consulting engineers | 75% | TSM & PMU to report on the | 100% | TSM & PMU to consolidate | | | | |

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|---|-------------------|-------------------------------------------|------|----------------------------------------------------------------|------------------|-----|--------------------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------|-----------|---|--|--|
| 1 | Roads Master Plan | Roads Master Plan approved and functional | 100% | Approved Roads Master Plan | No plan | 25% | This will form part of the Infrastructure master plan | 50% | TSM has written to the Mr Dung of CHD with regard to funding of the infrastructure master plan. | 75% | TSM to report back to the standing committee meeting as to the milestone done up to this quarter. | 100% | A document for which details are all the components of the infrastructure master plan. | TSM & PMU | C | | |
| | | Appointing consulting engineers | 100% | Tender specs/ Advert/ Bid award/ Bid Minutes/ Council approval | Lack of capacity | | SCM officer to issue adverts with regards to the implementation of capital projects. | | SCM officer to issue adverts with regards to the implementation of capital projects. | | SCM officer to issue adverts with regards to the implementation of capital projects. | | SCM officer to issue adverts with regards to the implementation of capital projects. | TSM & PMU | C | | |

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|----------------------------------------|------------------------------------------------|--------------------------------------------------|------|------------------------------------------------------------------------------------------------|---------------------|-----|--------------------------------------------------------------|------|------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------|-----------|---|-------------------|------------|
| 1 | Roads Projects - apply the following processes | Design & documentation approved for each project | 100% | Design documents approved Project plans approved | Planning required | 50% | TSM to approve all the designs for the implemented projects. | 100% | SCM officer to issue out adverts with regards to the implementation of capital projects. | 100% | SCM officer to issue out adverts with regards to the implementation of capital projects. | TSM & PMU | C | | |
| | | Construction of roads as per Project Plans | 100% | Quotations/ Purchases/ Payments to suppliers/ maintenance schedules Monthly progress schedules | Poor infrastructure | 25% | TSM to approve all the designs for the implemented projects. | 75% | SCM officer to issue out adverts with regards to the implementation of capital projects. | 100% | SCM officer to issue out adverts with regards to the implementation of capital projects. | TSM & PMU | C | | |
| KPA 2: Service Delivery (cont.) | | | | | | | | | | | | | | KPA Weight | 25% |

| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | Act. | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|---------|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------|----------------------------|-------------------------------------|---------------------|-----------------|-----------------|
| 1 | Purchase of tools/ Equipment Enhance Service Delivery | Purchase Tools/Equipment (by implementing supply chain processes) to enable transporting officials to working site and the maintenance and construction functions to take place as per capital project specifications. | 100% | Tender specs/ Advert/ Bid award/ Bid Minutes/ Council approval/ proof of purchase (tools/ equipment/payments) | Shortage of tools/ Equipment | 100% July 2010 | TSM & Mr Jojo to prepare an advert to solicit service providers for the purchase of the block paver machines for both Elliot & Cala. | 100% | TSM (PMU & ROADS TECH) to ask council to provide the purchase of the two people from each ward to be employed during the implementation of the paving project. | 100% | epw labour intensive principles to be applied for the duration of the financial year. | TSM | C | | | |
| 10 | Building plan & TP approvals | Building plan applications approved within 2 months Subdivisions of informal sites : formalization of Housing | 100% | Building Plan approvals/ Payments/ Reports to Standing Committee Subdivisions to accommodate Housing: Service Provider to obtain SG approval | Absence of Building Control Officer Informal sites | 100% 25% | This is done together | 100% 50% | 100% 75% | 100% | | TSM & IPED TSM & IPED | E C | | | |
| 10 | To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not | Audit land: Service Provider to survey & submit report to define way forward in respect of land audit of land encroachments | 100% | Land Audit Report | No land audit | 30% | | 75% | 100% | 100% | | TSM/IPED & HOUSING OFFICER | C | | | |

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|----------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------|---------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------|------|------------------------|-----|---|--|--|
| 2 | To ensure that all Sakhisize communities have access to clean water by 2014 | Establish Database on Water Management and Operations | 80% | Water database on Water Management and Operations and Customer Survey Questionnaire responses | No database | 40% | TSM & WSP Area manager to appoint people to verify metres for water service to improve revenue enhance strategies. | 75% | TSM submit list of metres to stand to committee for approval and forward | 80% | TSM to submit information to finance to proceed with the implementation of these | 80% | TSM & WSP AREA MANAGER | D | | | |
| | | Complaints Register and increase in response time | 100% | Updated Complaints Register | Complaints Register for customer care unhappiness | 25% | TSM & WSP Area manager to | 50% | TSM & WSP Area manager to | 75% | TSM & WSP Area | 100% | TSM & WSP Area | C | | | |
| | | Service Level Agreement approved between CHDM and Sakhisizwe | 100% | Service Level Agreement signed | No Service Level Agreement | 75% | TSM, WSP & MM to sign the water services agreement for 2012/2013 | 100% | TSM & WSP Area manager to submit business plan for the operations and maintenance of the water services budget to CHDM for implementation in the 2012/13 | 100% | TSM & WSP Area | 100% | TSM & WSP Area | C | | | |
| | | All faulty water meters to be replaced | 100% | Monthly Progress Reports | Ageing Infrastructure | 25% | | 50% | | 75% | | 100% | | TSM | C | | |
| | | | | KPA Weight | | 25% | | | | | | | | | | | |
| KPA 2: Service Delivery (cont.) | | | | | | | | | | | | | | | | | |

| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | |
|---------|-----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------|----------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------|-----------------|-----------------|--|
| | | | | | | Q1 | Q2 | Q3 | Q4 | Act. | | | | | | |
| 2 | To ensure that all Sakhisize communities have access to appropriate and adequate sanitation by 2014 | Establish database on Sewerage Management | 100% | Sewerage Management Database Quarterly Progress Reports on development of database | register measurement for all connected individuals | 25% | Act. TSM & WSP AREA manager to work together in establishing the sanitation Data | 50% | Act. TSM & WSP AREA manager to work together in establishing the sanitation Data | 75% | Act. TSM & WSP AREA manager to work together in establishing the sanitation Data | 100% | Act. TSM & WSP AREA manager to work together in establishing the sanitation Data | TSM | D | |
| | | Complaints Register monitoring and control re-faults, sewerage blockages, VIP blockages and new sewerage connections | 100% | Complaints Register Statistical Reports Monthly activity reports | No measurement | 25% | Act. TSM & WSP Area manager to appoint people to verify metres for water services to improve revenue enhance the water strategies. | 50% | Act. TSM & WSP Area manager to submit business plan for the operations and maintenance of the water services budget to CHD M for implementation in the 2012/13 | 75% | Act. TSM & WSP Area manager to submit business plan and report to council quarterly. | 100% | Act. TSM & WSP Area manager to implement the business plan and report to council quarterly. | TSM | C | |

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| Manage health hazards by purchasing and applying bacteriological inoculants to improve breakdown | 90% | Monthly Progress Reports | Inadquate/inefficient treatment of sewerage | 80% | Plant processes controllers to be employed to improve the o&m operations for the 2012/2013 fy | 90% | 90% | 90% | TSM | E | | | |
| KPA 3: Municipal Institutional Development Transformation | | | | | | | | | | | KPA Weight | 20% | |

| IDP No. | IDP Objective (*) | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | |
|---------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|---------|------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|--|
| | | | | | | Q1 | Q2 | Q3 | Q4 | Act. | | | | | | |
| 13 | Improved human resource capacity of local government by 2011 | 80% of critical vacant posts filled within department | 80% | No. of actual critical vacant posts filled vs those unfilled. Departmental motivations to fill posts. | Structure finalised | 15% | 35% | 60% | 80% | | CSM | D | | | | |
| | | Drive to recruit trade tested Electrical Assistants and Superintendents | 100% | Progress reports/Appointments | Staff shortages / scarcity of skills | 25% | 50% | 75% | 100% | | TSM | D | | | | |
| | | Staff capacitated through planned expenditure on training/skills budget | 70% | Quarterly training/skills, monitoring reports 70 % expenditure of Training Budget | Workplace Skills Plan approved and training required to be implemented | 15% | 30% | 60% | 70% | | TSM | C | | | | |
| 13 | Strengthening Good Governance and effective Administration | Council/Committee Reports for Technical Related meetings held (Council and Standing Committee for Technical Services) as per schedule, submitted timeously as per format. | 100% | Reports to Council-Minutes / Attendance Registers for related Council and Standing Committee Meetings | Not taking place as schedules due to operational requirements. To be documented formally | 100% | 100% | 100% | 100% | | TSM & SNR STAFF | E | | | | |
| | | Attending of Technical Services Standing Committee by Technical Services representative | 100% | Attendance Register and minutes | Attendance occurs | 100% | 100% | 100% | 100% | | TSM & SNR STAFF | E | | | | |
| | | | | | | | | | | | | | | | | |

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| 13 | Hold monthly senior management meetings and quarterly Technical Services staff meetings | 100% | Attendance Register and Minutes and agenda of meetings. | Minutes issued but resolutions not always actioned. | 50% | The senior management meetings to be facilitated by Mrs Mazwazi on MIM approval. | 65% | The senior management meetings to be facilitated by Mrs Mazwazi on MIM approval. | 80% | The senior management meetings to be facilitated by Mrs Mazwazi on MIM approval. | 100% | The senior management meetings to be facilitated by Mrs Mazwazi on MIM approval. | TSM | D | | | |
| 13 | Reporting | 100% | Quarterly reports on SDBIP & Departmental reports monthly. | Legislated reporting | 25% | TSM to provide monthly departmental reports which will culminate to quarterly reports. | TSM to provide monthly departmental reports which will culminate to quarterly reports. | 75% | TSM to provide monthly departmental reports which will culminate to quarterly reports. | 100% | TSM to provide monthly departmental reports which will culminate to quarterly reports. | TSM & SNR STAFF | D | | | | |
| 13 | Capacity Building & Training | 90% | Training Implementation Reports | Absence / Lack of required Skill | 25% | TSM TO LINK WITH CORPO RATE SERVICE | TSM TO LINK WITH CORPO RATE SERVICE | 50% | TSM TO LINK WITH CORPO RATE SERVICE | 75% | TSM TO LINK WITH CORPO RATE SERVICE | TSM TO LINK WITH CORPO RATE SERVICE | TSM & PMU | C | | | |
| KPA 3: Municipal Institutional Development Transformation (cont.) | | | | | | | | | | | | | | KPA Weight | | 20% | |

| IDP No. (*) | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|-------------|-------------------------------------------------------|----------------------------------------------------------------------|---------------|-----------------------------------------------|----------------------------------------------------------------------------|---------------|------|---------------|------|--------------|------|------------------------------------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | | | | | |
| 5 | Spatial Development | Facilitate implementation of Spatial Development Framework as per | 90% | Monthly, Quarterly Progress Reporting | Effective Implementation of framework required | 25% | | 50% | | 75% | | 100% | | IPED | C | | | |
| 11 | Disaster Management - Developed of and integrated and | Develop Land Use Management Plan and Land Settlement Plan | 70% | Land Use Management Plan Land Settlement Plan | Not yet in place Assistance with IPED | 80% developed | | 100% approved | | 100% | | 100% | | IPED | D | | | |
| | | Develop Disaster Management Plan with CHDM and Provincial Government | 70% | Approved Disaster Management Plan | Lack of an integrated approach to disaster management. Funding challenges. | 20% planning | | 35% Planning | | 50% Planning | | 70% Complete Plan - to be approved | | IPED | D | | | |

| KPA 4: Financial Management and viability | | | | | | | | | | | KPA Weight | | 15% | |
|-------------------------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------|-------------------|---------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective (*) | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Community Services Department Audit Report - Local | 70% attainment of a clean audit by applying the provisions of the Audit Plan. | 70% | AG report/ progress reports / Strategy to address queries as per audit plan. | Qualified report | 25% | 50% | 70% | 70% | TSM | C | | | |
| 13 | Improvement in the Financial Viability and Management of local government | Compliance with the SCM policy by correct drafting of Tender Specifications; Bid Reports, Awards, Appointments; Payments | 100% | Bid reports/ awards/ contractors appointments/ payments/ reports | Unknown | 100% | 100% | 100% | 100% | TSM | C | | | |
| 13 | Financial Management of local government | 95% expenditure on operational votes | 95% | Expenditure report; monitoring votes/monthly reports | MFMA requirements | 25% | 50% | 75% | 95% | TSM | C | | | |
| 13 | | 95% expenditure on Capital votes | 95% | Expenditure report; monitoring votes/monthly reports | MFMA requirements | 100% | 100% | 100% | 100% | TSM | C | | | |

| KPA 5: Good Governance and Public Participation | | | | | KPA Weight | | | | 15% | | | | | |
|-------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|---------|------|------|------|--------------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective (*) | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | | | | | | | | | |
| | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 13 | Accountable and transparent programmes that lead to good | TS Department Annual Reports and Oversight report submitted timeously and within correct format | 100% | Departmental Annual Report submission by 30 November 2009 & Council approval by 31 March 2010 | Legislated Annual requirement | 50% | 100% | | | TSM & SNR STAFF | E | | | |
| 13 | | Corrective actions on processes /PDP are reflected in Action Plans and resolved as per plan | 100% | Letters / Reprints/ Progress Reports | | | 100% | 100% | 100% | TSM and all S57 Managers | D | | | |
| | Performance Management | The Performance Management Agreement of the S57 Manager to be signed | 100% | Status of S57 Performance Agreement (signed/ unsigned) | Performance Agreements up to date but required to be signed annually | 100% | 100% | 100% | 100% | TSM and all S57 Managers | E | | | |
| | | Implementation of Institutional PMS | 90% | Performance Reporting as per Policy, Council reports, Scorecards. | Only applicable to S57 Managers | | 40% | 70% | 90% | TSM and all S57 Managers | D | | | |
| | | Performance Management Policy applied to next level of Management (middle) | 90% | Middle Management scorecards Middle Management assessments Monthly and quarterly PMS reports | Only applicable to S57 Managers | 20% | 40% | 70% | 90% | TSM and all S57 Managers | D | | | |

| CMC 1: Financial Management | | | | KPA Weight | 4% | | | | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------|------------------------------------|---------|------|-----|------|-----|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | | | | | | | | | |
| | | | | | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | | | | | |
| 13 | Complies and manages budgets, controls cash flow, institutes risk management | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | | 50% | | 75% | | 100% | | TSM | C | | | |
| | Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan. | 70% | Quarterly feedback / progress report. | Many risks identified re-controls. | 20% | | 35% | | 50% | | 75% | | TSM | C | | | |

| CMC 2: People Management and Empowerment | | | | KPA Weight | 4% | | | | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|------------------------------------------|----------------------------------------------|---------------|------------------------------------------|------------------------------------------------|---------|------|-----|------|-----|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | | | | | | | | | |
| | | | | | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | | | | | |
| 13 | To protect the municipality from litigation. | 100% | Training Records, Attendance Records. | Training provision limited. | 25% | | 50% | | 75% | | 100% | | TSM | C | | | |
| 13 | To capacitate staff | 100% | Training Records and attendance Register | Applicable to s57 managers – limited training. | 25% | | 50% | | 75% | | 100% | | TSM | D | | | |

| CMC 3: Client orientation and Customer Focus | | | | | | | | | | | KPA Weight | 4% | Targets | | KPA Weight | | | | Indicator | snapshot | Reason for | Remedial Action | General Comment |
|----------------------------------------------|---------------------------------------|----------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------|----------------------------|-----|------|-----|------|-----|------------|------|---------|------------|----------------------------|----------|--|--|-----------|----------|------------|-----------------|-----------------|
| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | custodia n | assessment (annual target) | variance | | | | | | | |
| 13 | Improved Customer Relations | Develop Customer Care Strategy and Implementation Plan for the Department. | 100% | Complaints register developed, Strategy and Implementation Plan approved, Quarterly | No strategy or plan. | 25% | | 50% | | 75% | | 100% | | TSM | D | | | | | | | | |
| 13 | To improve Staff Customer Care Skills | Provision of Customer Care workshops to all staff. | 30% | Training Records/register | No customer care training. | 10% | | 20% | | 30% | | 30% | | TSM | C | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |

| KPA 1: Local Economic Development | | KPA Weight | | 5% | | KPA Weight | | 5% | | KPA Weight | | 5% | | KPA Weight | | 5% | | | |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|---------------------|-------------------------|---------------------|------|---------------------|------|----------------------|------|---------------------|---------------------|---------------------|-----------------|-----------------|--|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurent source | Baseline | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | |
| COM1 | Promote Crime prevention strategies | Safety and Security and Crime Awareness Campaigns implemented as scheduled/planned. | 100% | Progress Reports/ Needs reports from social needs cluster | Social Needs Cluster | 25% | | 50% | | 75% | | 100% | | IPED/Comm | | | | | |
| KPA 2: Service Delivery | | | | | | | | 25% | | | | | | | | | | | |
| No. | IDP Objective (*) | Indicator of performance | Annual target | measurent source | Baseline | Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | |
| COM2 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Grading of sportsfields during 1st and 3rd quarter. Grass cutting of sportsfields during 2nd and 3rd quarter. | 100% | Implementation on plan results Quarterly reporting. | Shortage of staff. Not maintained efficiently - vandalised | 25% | | 50% | | 75% | | 100% | | IPED/Comm Services | | | | | |
| COM3 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Halls maintained as per maintenance plan. | 100% | Expenditure Reports Monthly Progress reports. | Ongoing - Maintenance ongoing Funding and capacity challenges | 25% | | 50% | | 75% | | 100% | | IPED/Comm Services | | | | | |
| COM4 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Progress in respect of maintenance schedules for parks, sidewalks and open spaces. Progress as per Maintenance Plan for grass cutting | 100% | Monthly reports on cleanliness to Standing Committee | Current Maintenance Programme, staff shortages, insufficient funding | 25% | | 50% | | 75% | | 100% | | IPED/Comm Services | | | | | |
| COM5 | | All cemeteries maintained as per plan | 100% | Monthly reports to Standing Committees as per scheduled progress | Staff shortage Insufficient funding Environment ally affected (frost, snow) | Monthly Reports 25% | | Monthly Reports 50% | | Monthly Reports 75% | | Monthly Reports 100% | | IPED/Comm Services | | | | | |
| COM6 | Establishment and Maintenance of Cemeteries | Cemeteries established in Elliot & Cala - all cemeteries maintained as per plan | 100% | Monthly reports to Standing Committees as per scheduled progress | Funding to be obtained from MIG | Monthly Reports 25% | | Monthly Reports 50% | | Monthly Reports 75% | | Monthly Reports 100% | | IPED/Comm Services | | | | | |
| COM7 | | Update burial register monthly. | 100% | Verified and updated burial register Monthly reports | register developed | 100% | | 100% | | 100% | | 100% | | IPED/Comm Services | | | | | |
| COM8 | Maintenance of Public Open Spaces (commongages and pounds) | Erection of shelters in the pounds to separate stock during quarter 1. | 100% | Monthly reports to Standing Committees re: Progress | Huge challenges - staff shortages and funding issues | 25% | | 50% | | 75% | | 100% | | IPED/Comm Services | | | | | |
| COM9 | Reduce no. of households without sanitation services (backlogs) and to improve sanitation and refuse removal services | Refuse collection completed as per collection plan. | 90% | Monthly statistics/ Reports on Refuse Removal to management and Standing Committee | Refuse collection programme is in place | 80% | Collect in the lowshops | 50% | | 90% | | 90% | | IPED/Comm Services | | | | | |
| COM10 | To ensure that all Sakhiszwe communities have access to adequate housing by 2014. | Visit wards quarterly to promote rural housing and report to council quarterly. | 100% | Minutes | | 100% | | 100% | | 100% | | 100% | | IPED/Comm Services | | | | | |

| KPA 2: Service Delivery (cont.) | | | | | | | | | | | | KPA Weight | | | | | | |
|---------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----|-----|------|-----------------------------------------------------------|-----------------------------------|------------------------------------------|-------------------------------------------|---------------------------------------|--|--|--|--|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measure source | Baseline | Targets | | | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment | | | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | | | | |
| COM11 | Promote, implement and maintain security and safety in all communities of Sakhisizwe. | Compliance with OHS at Traffic Station as per OHS Implementation Plan | 100% | Compliance with OHS with OHS Policy+ attendance at safety meetings, safety inspection, accident reports. | In progress, little compliance. | 20% | 50% | 75% | 100% | Act. | Act. | Act. | Act. | IPED/Comm Services / Traffic Services | | | | |
| COM12 | Promote, implement and maintain security and safety in all communities of Sakhisizwe | Control of eNatis at Test Station. Turn around strategy developed and applied for Traffic filing system compliance. | 100% | Administrative financial/ statistical reporting. Compliance with traffic filing system interventions & turnaround strategies to improve compliance. Monthly & quarterly performance reporting. | Administrative financial/ statistical management reporting. Compliance with traffic filing system interventions & turnaround strategies to improve compliance. Monthly & quarterly performance reporting. | 25% | 50% | 75% | 100% | 25% Turnaround Strategy developed and Implemented on Plan | 50% implementation on as per plan | 75% Up to date filing and implementation | 100% Up to date filing and implementation | IPED/Comm Services/ Traffic Services | | | | |
| COM13 | Coordinate the functioning and Governance of the Traffic Department. | Reviews and updates traffic manuals annually. Manuals purchased through SCM as per the need. Monthly updates completed re-client files and reports. | 100% | Reviewed manuals, purchase through SCM. Updated personnel files and reports and updates monthly. SCM documents. Expenditure Reports. | Poor management. Lack of control. Manuals require review. | 25% | 50% | 75% | 100% | | | | | IPED/Comm Services | | | | |
| COM14 | Coordinate the functioning and Governance of the Traffic Department. | Control and management of learners licenses, drivers' licenses and roadworthy's in full compliance with Road Traffic Act Records, statistics and records of cost implications updated monthly | 100% | Quotations / purchases / payments to suppliers / report on upgrade | Poor management and lack of controls | 25% | 50% | 75% | 100% | | | | | IPED/Comm Services/ Traffic Services | | | | |

| KPA 2: Service Delivery (cont.) | | | | | | | | | | KPA Weight | | 25% | | | | | | |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|------|------|------|-------------------------------------|------|------|------|---------------------------------------|---------------------|---------------------|-----------------|-----------------|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measureme nt source | Baseline | Targets Q1 | Act. | Q2 | Act. | Q3 | Act. | Q4 | Act. | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| COM15 | | Maintain testing terrain by 3rd quarter | 100% | Terrain upgraded as per project plan. | Poor testing terrain | 0% | 0% | 0% | 0% | 100% | 0% | 0% | 0% | IPED/Comm Services/Traffic Services | | | | |
| COM16 | Traffic | Traffic signs replaced and erected by the end of 3rd quarter. | 100% | Quotations / purchases / payments to suppliers / maintenance schedules and reporting monthly and quarterly. | Insufficient funds/lack of traffic signage | 0% | 0% | 0% | 0% | 100% | 0% | 0% | 0% | IPED/Comm Services / Traffic Services | | | | |
| COM17 | Facilitate problem of quality education. Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Development of Policy and Procedures for utilization of pre-schools and community halls by the 3rd quarter. | 100% | Pre-schools Policy and Procedures Community Halls Policy and Procedures. | Control and Policy required | 0% | 0% | 0% | 0% | 100% Policy developed and approved. | 0% | 0% | 0% | IPED/Comm Services | | | | |
| COM18 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Addressing the social needs of the community through attendance of social cluster meetings bi-monthly and implementation plans improving public access to social services. | 100% | Progress Reports/Reports from social needs cluster | Social Needs Cluster | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/Health CHDM | | | | |
| COM19 | To provide comprehensive integrated health services through PHC. | Management of PHC & promotion of Health Care | 100% | Manage PHC and attend HIV/AIDS meetings. Minutes and quarterly report. | Functioning to a degree | 25% | 50% | 75% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/Health CHDM | | | | |
| COM20 | | Lobby stakeholders through establishment of South African Military veterans association by second quarter. | 100% | Establish Community Forums. Reports to Council. | Ongoing. | 0% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | IPED/Comm Services | | | | |
| COM21 | | Library Services Level Agreement signed by the end of 1st quarter. | 100% | Library Service Level Agreement. | No SLA in place. | 100% | 0% | 0% | 0% | 0% | 0% | 0% | 0% | IPED/Comm Services | | | | |
| COM22 | | Library forum meetings occur as scheduled (quarterly) | 100% | Minutes of Forum Meetings (1 per quarter) | Not fully functional. | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| COM23 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Database of Library users is verified, updated monthly, to ensure accuracy of information and statistics | 100% | Completed database questionnaire e. Updated and verified database. Monthly statistis and updates. Quarterly report to management | Unreliable database | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |

| KPA 3: Municipal Transformation and institutional development | | | | | | | | | | | | | | | |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------|------|------|------|------|---------------------|---------------------|---------------------|-----------------|-----------------|
| No. | IDP Objective (*) | Indicator of performance | Annual target | measureme nt source | Baseline | Targets | | | Q3 | Q4 | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | | | | | | | |
| COM24 | To ensure efficient operation of refuse plant and equipment. | Refuse plant and equipment serviced as per service schedule | 100% | Monthly report to management and quarterly performance report to Council | Service not adequate | 0% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| COM25 | To provide comprehensive integrated health services through PHC. | Manage PHC by attending and managing monthly HIV/AIDS meetings | 100% | Attendance register Minutes of HIV/AIDS meetings Monthly management meeting and Quarterly Council meetings | Ongoing. Inadequate service provision. | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| KPA 4: Financial Management and viability | | | | | | | | | | | | | | | |
| No. | IDP Objective (*) | Indicator of performance | Annual target | measureme nt source | Baseline | Targets | Q1 | Q2 | Q3 | Q4 | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
| COM26 | Improvement in the Financial Viability and Financial Management of local government | 95% expenditure on Capital votes | 95% | Expenditure report: monitoring votes/monthly reports | MFMA requirements | 100% | 100% | 100% | 100% | 100% | IPED | | | | |
| COM27 | Improvement in the Financial Viability and Financial Management of local government | Provide updated reports on the collection of monthly rental for the lease of sportsfields | 100% | Monthly Finance on rental collections | MFMA requirements | 100% | 100% | 100% | 100% | 100% | IPED | | | | |

KPA 5: Good governance and Public participation

| No. | IDP Objective (*) | Indicator of performance | Annual target | measuremnt source | Baseline | Targets | | Q2 | | Q3 | | Q4 | | Indicator custodian | snapshot assessment | Reason for variance | Remedial Action | General Comment |
|-------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------|---------|------|------|------|------|------|------|------|-----------------------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| COM23 | To ensure good accountable governance by implementing performance management system. | Corrective actions on processes / PDP - reflected in Action Plan | 100% | Letters/ reports/ progress reports as per required action plans from evaluations. | In progress. Only applicable to s57 employees. | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services/ Shr Staff | | | | |
| COM29 | Ensure establishment of sufficient social and recreational facilities for our communities by 2014. | Updated lease agreements for sportsfields | 100% | Lease agreements updated | Lease agreements require review | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Corp Services/ Comm Services | | | | |
| COM30 | | Develop a Pro-active Waste Management Plan by the end of 3rd quarter. | 100% | Approved Pro-active Waste Management Plan | No Plan - poor management | 0% | 0% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| COM31 | To ensure that communities have access to appropriate and adequate waste management. | Landfill Site Plan developed to be GRAP compliant by the 2nd quarter. | 100% | Landfill Site Plan | No plan in terms of GRAP compliance | 0% | 0% | 100% | 100% | 100% | 100% | 100% | 100% | IPED/Comm Services | | | | |
| COM32 | | Waste Management By-Laws developed and approved by the end of 3rd quarter. | 100% | Waste Management By-Laws approved. Implemented on Plan approved | By-Law to be developed No implementation on Plan approved | 0% | 0% | 100% | 100% | 100% | 100% | 100% | 100% | Comm Services | | | | |

CMC 1: Financial Management

| No. | IDP Objective | Indicator of performance | Annual target | measuremnt source | Baseline | Targets | | Q2 | | Q3 | | Q4 | | Indicator custodian | Snapshot assessment | Reason for variance | Remedial Action | General Comment |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------|-----------------------------------------------------------|---------|-----|------|------|------|------|------|------|---------------------|---------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| COM33 | Complex and manages budgets, controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives | Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs. | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | 25% | 50% | 75% | 75% | 100% | 100% | 100% | IPED/Comm | | | | |
| COM34 | | Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan. | 70% | Quarterly feedback / progress report. | Many risks identified re-identified re-progress controls. | 20% | 20% | 35% | 50% | 50% | 75% | 75% | 75% | IPED/Comm | | | | |

| CMC 2: People Management and Empowerment | | | | | | | | | | | | | | |
|----------------------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------|------------|---------|-----|-----|------|---------------------|---------------------|----------------------------|-----------------|-----------------|
| No. | IDP Objective | Indicator of performance | Annual target | measureme nt source | KPA Weight | | 4% | | | Indicator custodian | snapshot assessment | Reason for Remedial Action | Remedial Action | General Comment |
| | | | | | Baseline | Targets | Q1 | Q2 | Q3 | | | | | |
| COM35 | To protect the municipality from litigation. | Ensures training provision for all line managers as per training plan re- management and application of discipline. | 100% | Training Records, Attendance Records | 25% | 25% | 50% | 75% | 100% | IPED/Comm | | | | |
| COM36 | To capacitate staff. | Provision of PMS Training & Training to all relevant departmental staff in order to facilitate roll out to lower levels. | 100% | Training Records and attendance Register | 25% | 25% | 50% | 75% | 100% | IPED/Comm | | | | |
| CMC 3: Client orientation and Customer Focus | | | | | | | | | | | | | | |
| No. | IDP Objective | Indicator of performance | Annual target | measureme nt source | KPA Weight | | 4% | | | Indicator custodian | snapshot assessment | Reason for Remedial Action | Remedial Action | General Comment |
| | | | | | Baseline | Targets | Q1 | Q2 | Q3 | | | | | |
| COM37 | Improved Customer Care | Develop Customer Care Strategy and Implementation Plan for the Department. | 100% | Complaints register developed, Strategy and Implementation on Plan approved, Quarterly Implementation on Report. | 25% | 25% | 50% | 75% | 100% | IPED/Comm | | | | |
| COM38 | To improve staff customer care skills for best practice | Provision of Customer Care workshops to all staff. | 30% | Training Records/register | 10% | 10% | 20% | 30% | 30% | IPED/Comm | | | | |



SAKHISIZWE MUNICIPALITY
SDBIP 2013 - 2014
Municipal Manager's Office

| | |
|-------------|-----------------------------------------------------------------|
| Key: | Snap assessment on likelihood of achieving annual target |
| | Work on hold |
| | Proceeding well. Annual target will be met and exceeded |
| | Meeting target |
| | under achieving on target. More work is needed |
| | Assessment not possible to determine at this stage |

To strategically manage the municipality and provide support services in respect of strategic functions including the IDP, PMS, Mainstreaming, Intergovernmental Relations, Public Participation and Communication.

OPERATIONAL BUDGET

| Budget name | total | Indicator custodian | Reason for v Remedial Action | General Comment |
|--------------------------------------|---------------------------------|---------------------|------------------------------|-----------------|
| Executive and Council Internal Audit | R 17 539 424 MM R 591 396 MM | | | |
| | | | | |
| | | | | |
| | | | | |

CAPITAL BUDGET

| Budget name | total | Indicator custodian | Reason for v Remedial Action | General Comment |
|-----------------------------------------------|-------------------------|---------------------|------------------------------|-----------------|
| Office Furniture and Equipment Internal Audit | R 600 000.00 MM 0 MM | | | |
| | | | | |
| | | | | |
| | | | | |

| KPA 1: Local Economic Development | | | | | | | | | | | | | | |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------|-----|-----|------|---------------------------|-------------------------------------|---------------------|-----------------|-----------------|
| IDP No. | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | 10% | | | | | | | | | |
| 12,13 | To combat and reduce the spread of HIV/Aids by 2014 | Strategically manage the establishment of PAC and prepare ToR. Appoint Service Provider. Preparation & implementation of HIV/Aids Strategy. | 50% | Completed HIV/AIDS Strategy. Quarterly Reports. Reports from Dept of Health/CHDM. | HIV prevalence % unknown/PAC not established, literature reviews and ToR. Consultation with stakeholders | 20% | 30% | 40% | 50% | MM/Comm Services/SPU/CHDM | 👍 | | | |
| 12,13 | To promote and monitor the effective and efficient functioning of the SPU | Policy on mainstreaming of special programmes (women, youth and disabled) includes HIV/AIDS Programmes | 90% | Policy on mainstreaming developed, includes HIV/AIDS programmes | No Policy | 20% | 40% | 60% | 90% | MM/SPU UNIT/IPED/LED | 👍 | | | |
| 13,5 | To alleviate poverty and promote massive food production | Strategically manage the implementation of LED Strategy and set ToR | 80% | Implementation of LED strategy. Alleviation programmes - ToR | Weak LED strategy. Capacity issues. | 20% | 40% | 60% | 80% | MM/SPU UNIT/LED | 👍 | | | |
| 5 | To ensure that the LED Strategy Plan is developed by 2010 | Strategically manage the improvement in LED, and LED Sector Plans. Strategic Planning Workshop held. ToR developed & strategy for fundraising for LED. Implementation & review/monitoring of LED related projects & programmes (Greening and Charcoal projects) as per plan. | 80% | Improved LED Strategy. Sector Plans, fundraising strategy. Workshop attendance/ implementation reports | Weak LED strategy | 20% | 40% | 60% | 80% | MM/SM/LED | 👍 | | | |
| 5 | To ensure that the Tourism Sector Plan is in place | Strategically manage the establishment of Tourism through development of Tourism Implementation Plan, implementation report and reviews. | 80% | Tourism plan and implementation report | Tourism established. Limited funding outsourced. | 20% | 40% | 60% | 80% | MM/IPED/LED | 👍 | | | |
| 5 | To create an economic vibrant environment that is conducive to promote SMME's development to halve unemployment by 2014 | Strategically manage the coordination of different programmes from all spheres of government to promote EPWP | 100% | Report on participation | In progress | 25% | 50% | 75% | 100% | MM/TS | 👍 | | | |
| 5 | NDGP (2016) | Strategically manage the generation of the creation of employment opportunities and potential income as per strategy. | 100% | Participation Report | Limited funding | 25% | 50% | 75% | 100% | TS/MM/ IPED | 👍 | | | |

| KPA 2: Service Delivery IDP Objective No. | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------|------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | Targets | | | | | | | | | |
| | | | | | Q1 | Q2 | Q3 | Q4 | Act. | | | | | |
| 13 | Strategically manage and monitor KPAs of service delivery units within the Municipality (IPED, Technical, Budget & Treasury and Community Services functions) in order to ensure that their service delivery targets are met. | 100% | Monthly departmental progress reports aligned to targets set per IDP/SDBIP. SDBIP reporting quarterly to Council | Available SDBIP Monthly reporting | 25% | 50% | 75% | 100% | | MM | 👍 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 4 | Ensures the review and implementation of a fully functional Indigent Policy and Register | 90% | Indigent Policy reviewed Indigent Register updated | Reviewed Indigent Policy and register / Effective Indigent Policy and access to BSD | 25% | 50% | 75% | 90% | | CFO | 👉 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 1 | Strategically manage and monitor to ensure Technical Services puts a Roads Master Plan in place | 100% | Roads Master Plan approved | Absence of Roads Master Plan | 25% | 50% | 75% | 100% | | MM/TS/PMU Manager | 👍 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 2 | Strategically manage and monitor and ensure IPED/COMM develop and implement a Waste Management Plan | 100% | Implementation of Waste Management Plan/ Council approved/ Quarterly report | Non implementation of Waste Management Plan | 25% | 50% | 75% | 100% | | MM/IPED | 👍 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 3 | Strategically monitors ongoing maintenance and repair work and continuous treatment in respect of Bulk Water Supply, Water treatment, Sewerage maintenance and reticulation, in order to ensure acceptable standards are met and a continuous supply of potable water is available. | 100% | Performance as per Maintenance Programme Targets, Water and Sewerage Report, Treatment Reports, Faults and Repair Statistics Report, quarterly reports. | Poor, ageing infrastructure, Lack of qualified operators | 20% | 40% | 60% | 100% | | TS/CHDM WSA Officer | 👍 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |
| 3 | Strategically monitors the development of Housing Sector Plan and submissions of funding applications to Dept of Housing. Ensures that funding opportunities are sourced and public private partnerships promoted | 100% | Housing Sector Plans. Funding applications to DoH or top up funding. Monthly/quarterly reports, letters, funding applications. Reports from DoH and PPP reports | No Housing Sector Plan No alignment of future housing projects to community needs | 70% | 100% | 100% | 100% | | IPED/Comm Services | 👍 | | | |
| | | | | | Act. | Act. | Act. | Act. | | | | | | |

| KPA 2: Service Delivery (cont) | IDP Objective | Indicator of performance | Annual target | measurement source | Baseline | KPA Weight | | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------|--------------------------------------------------------|------------|------|---------|------|------|-----------------------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | | 15% | 15% | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| 4 | To ensure that all public amenities and communities have access to electricity by 2011 | Strategically manage electrical reliability and sustainability in order to ensure that a quality service is provided. | 100% | Quarterly reports. Maintenance and operational reports. | Ageing infrastructure Limited funding Reliant on ESKOM | 100% | 100% | 100% | 100% | 100% | MM, TS & Electricity | 👍 | | | | |
| 6 | Ensure the establishment of sufficient social and recreational facilities for our community by 2014 | Strategically manage all planned social and recreational projects as planned. | 100% | Implementation Reports. Quarterly reports. | Ongoing. Financial limitations | 50% | 50% | 75% | 100% | 100% | MM/IPED/Comm Services | 👍 | | | | |
| 7 | To provide comprehensive and integrated health services | To strategically manage the provision of an integrated PHC as per Project Plan | 100% | Quarterly reporting | In progress | 25% | 50% | 75% | 100% | 100% | MM/IPED/Comm Services | 👍 | | | | |
| 8 | Promote, implement and maintain safety and security in all communities at Sakhisizwe | Strategically manage the Crime Prevention Campaigns and Street Lighting initiative to support this process. | 100% | Quarterly Reporting | In progress | 25% | 50% | 75% | 100% | 100% | MM/IPED/Comm Services | 👍 | | | | |
| 9 | Facilitate quality education provision. | Strategically manage and support all efforts to improve education provision as per project. | 100% | Quarterly Reporting | In progress | 25% | 50% | 75% | 100% | 100% | MM/IPED/Comm Services | 👍 | | | | |
| 10 | To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated | Strategically manage all efforts re: land environmental management such as: Environmental Waste Management Plan, Greening projects and Business/Hawkers Forums | 100% | Quarterly Reporting | Ongoing | 25% | 50% | 75% | 100% | 100% | MM/TS | 👍 | | | | |
| 11 | To ensure the implementation of functional and efficient structures and mechanisms to deal with disasters effectively. | Strategically manage the Disaster Management Planning Process | 100% | Quarterly Reporting | In progress Ongoing | 25% | 50% | 75% | 100% | 100% | MM/IPED/Comm Services | 👍 | | | | |

| IDP No. | KPA 3: Municipal Transformation and institutional development IDP Objective (*) | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|---------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------|---------|-----|-----|---------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | 15% | | | | | | | | |
| | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| 13 | Good governance and effective administration, Improved human resource of local government by 2011 | 100% | Institutional scorecard approved by Council. PMS Framework approved Quarterly Performance Reporting | PMS only applicable to SS7 staff. No framework. | 25% | 50% | 75% | 100% | CSM/MM | 👍 | | | |
| 50% | | PMS reports/evaluations/ PMS Policy/ quarterly reports to SC on PMS target progress as per SDBIP (each department) PDP & 25% progress to M&E Policy | functional at SS7 level - roll out to middle managers in 2010. | 15% | 25% | 35% | 50% | MM/HODs | 👍 | | | | |
| 70% | | M & E Policy to be developed and put in place. | Policy developed and implemented | None | 15% | 25% | 50% | 70% | MM | 👍 | | | |
| 70% | | HR Development: Implementation of WSP with 70% expenditure of the training/skills budget spent on training interventions. | Quarterly Reports; Training Implementation Reports. | 70% | 20% | 40% | 60% | 70% | MM/CSM | 👍 | | | |
| 90% | | EE: % compliance with the Employment Equity Plan in the 2 highest levels of management | Quarterly Reports | 90% compliant in 2 highest categories | 25% | 50% | 75% | 90% | MM/CSM | 👍 | | | |
| 100% | | Ensures Compliance with EE reporting in legislated format to EE Registry by October each year. | EE Report submitted timeously in legislated format. | EE Reporting underway! | 25% | 50% | 75% | 100% | CSM/MM | 👍 | | | |
| 13 | LLF | 100% | Ensures LLF meetings one per quarter & LLF Quarterly reports | Functional LLF | 25% | 50% | 75% | 100% | MM/CSM | 👍 | | | |
| | | | | | | | | | | | | | |

| IDP No. | KPA 4: Financial management and viability | IDP Objective | indicator of performance | Annual target | measurement source | KPA Weight | | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|---------|-------------------------------------------|---------------|---------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------|-------------------------------------------------------------------|------|---------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | | Baseline | 20% | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | Act. | Act. | Act. | Act. | Act. | Act. | | | | | |
| 13 | | | % of allocated operating budget spent year to date, excluding staff costs. | 100% | Quarterly report | Regular reporting | 100% | 100% | 100% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | % of allocated capital budget spent year to date | 100% | Quarterly report | 100% | 100% | 100% | 100% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | The percentage of households earning less than R1600 per month with access to free basic services | 100% | Report to Council | Effective Indigent Management. Access to BSD. | 100% | 100% | 100% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | Ensures that the budget is developed in a compliant and consistent manner | 100% | Council approved Budget | Full compliance | | | | | | CFO/MM | 👍 | | | |
| | | | Implementation of the SCM Policy | 100% | Compliance report submitted to Council (quarterly). | SCM Policy in place | 100% | 100% | 100% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | GRAP/GAMAP compliance & implementation of the asset management policy | 100% | Compliance report submitted to Council (quarterly). | Unknown | 25% | 50% | 75% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | Manages the submission of AFS. | 100% | Timeous submission of AFS | Timeous submission | 50% | 100% | | | | CFO/MM | 👍 | | | |
| | | | Compliance with MFMA No. 56 of 2003 | 100% | Compliance with statutory requirements | Progress to full compliance | 25% | 50% | 75% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | Ensures that revenue is managed according to sound financial principles | 100% | Strategically manages operational efficiency and fiscal control. | Debt Collection & Credit Control Policy in place and implemented. | 25% | 50% | 75% | 100% | 100% | CFO/MM | 👍 | | | |
| | | | Ensures that the M & E of Budget and Treasury is applied through formal reporting | 100% | Quarterly report/ Budget reports/ SDBIP/ Reports on Expenditure | M & E through formal reporting and financial reporting | 25% | 50% | 75% | 100% | 100% | CFO/MM | 👍 | | | |

| IDP No. | KPA 5: Good governance and Public Participation | Indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------|------|------|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | Act. | Act. | Act. | Act. | | | | | |
| 13 | | IDP reviewed annually and adoption of Process Plan | 100% | Council approval | Approved on an annual basis | 20% | 40% | 80% | 100% | SM/IDP Officer/MM | 👍 | | | |
| | | Ensures finalisation of Annual Report by having S57's submit inputs by 30 November | 100% | Departmental submissions received timeously, Annual Report approved by Council. | Submissions not thorough. Not submitted timeously. | 25% | 90% | 100% | 100% | SM/IDP Officer/MM | 👍 | | | |
| | | Oversight Committee established, Oversight ToR, Oversight meetings (deliberate on AG finding) Oversight reports compiled. | 100% | Oversight Report / Council Approval | Oversight reporting Committee established | | | 100% | 100% | SM/IDP Officer/MM | 👍 | | | |
| | Accountable and transparent programmes that lead to good governance and public participation, strengthening of Good Governance, Community Participation and Ward Committee Systems in local government | Delegation Framework established / updated and applied | 100% | Delegation Framework implemented/ workshoped | Developed/ implemented/ workshoped | 25% | 50% | 75% | 100% | MM | 👍 | | | |
| | | Community participation plan and strategy developed and allocation of budget to public participation | 90% | Development of Community Participation Plan and Strategy and implementation of strategy Report on Implementation Quarterly report | Developed - requires implementation | 25% | 30% | 60% | 90% | MM | 👍 | | | |
| | | Communication Strategy approved. Implementation Strategy approved. | 100% | Council approval/ Implementation of Communication Strategy. Report on Implementation/ quarterly report. | Not functional/ developed | 20% | 50% | 75% | 100% | MM | 👍 | | | |
| | | Improved ward participation 75% expenditure of funding set aside for ward committee development | 75% | Ward Committee meetings | Partially operating ward committee | 10% | 20% | 50% | 75% | MM | 👍 | | | |

| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | KPA Weight | | 20% | | | | | | | | Remedial Action | Reason for variance | snapshot assessment (annual target) | Indicator custodian | General Comment |
|---------|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------|---------|------|------|------|------|------|------|------|---|-----------------|---------------------|-------------------------------------|---------------------|-----------------|
| | | | | | Baseline | Targets | | | | | | | | | | | | | |
| | | | | | Q1 | Q2 | Q3 | Q4 | Act. | Act. | Act. | Act. | Act. | | | | | | |
| 13 | Local Government to obtain clean audit reports by 2011 | Strategy/Action Plan developed to support Sakshizwe - Audit Plan | 100% | Report on implementation/ Response to audit outcomes/ audit investigations/ council approval / quarterly report | In progress | 20% | 50% | 70% | 100% | | | | | | 👍 | MM | | | |
| | | Compliance with MFMA/ Development of Risk Management profile and system and % of implementation of risk assessment | 100% | Report on implementation/ Response to audit outcomes/ audit investigations/ council approval / | In progress | 20% | 50% | 70% | 100% | | | | | | 👍 | MM/AC/IA | | | |
| | | Audit response to Auditor General's Report | 100% | AG response | AG response annually | 50% | 100% | 100% | 100% | | | | | | 👍 | MM | | | |
| | | PMS Audit committee to be established to meet % of scheduled meetings of the performance audit committee sitting | 100% | Minutes of Audit Committee / Schedule of Meetings | Audit Committee established / functional challenges. | 25% | 40% | 70% | 100% | | | | | | 👍 | MM | | | |
| | | Attendance at all Council Meetings | 100% | Attendance Register of meetings attended Meeting minutes | Schedule of meetings available annually | 25% | 50% | 75% | 100% | | | | | | 👍 | CSM | | | |
| 13 | Strengthening Good Governance and effective administration | Attendance at all Council Meetings | 100% | Attendance Register of meetings attended Meeting minutes | Schedule of meetings available annually | 25% | 50% | 75% | 100% | | | | | 👍 | CSM | | | | |

| CMC 1: Financial Management | | | | | | | | | | | KPA Weight | | 4% | | | |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------|------------------------------------|---------|-----|-----|------|---------------------|------------------------------|---------------------|-----------------|-----------------|------|------|------|
| IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual) | Reason for variance | Remedial Action | General Comment | | | |
| | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | Act. | Act. | Act. |
| 13 | Strategically manages the compilation and management of budgets, cash flow control, the institution of risk management and supply chain processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives. | 100% | Monthly expenditure reports. | Expenditure reporting occurs. | 25% | 50% | 75% | 100% | MM | | | | | | | |
| | Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs. | | | | | | | | | | | | | | | |
| | Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan. | 70% | Quarterly feedback / progress report. | Many risks identified re-controls. | 20% | 35% | 50% | 75% | MM | | | | | | | |

| CMC 2: People Management and Empowerment | | | | | | | | | | | KPA Weight | | 4% | | | |
|------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------|-------------------------------------------------|---------|-----|-----|------|---------------------|-------------------------------------|---------------------|-----------------|-----------------|------|------|
| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | Act. | Act. |
| 13 | To protect the municipality from litigation. | Ensures training provision for all staff in a line management position regarding the management and application of discipline (internally) and for HR staff re- CCMA matters. | 100% | Training Records. Attendance Records. | Training provision limited. | 25% | 50% | 75% | 100% | MM | | | | | | |
| 13 | To improve the application of performance management. | PMS training approved for all relevant staff in order to facilitate the roll out of Performance Management to staff at lower levels. | 100% | Training Records and attendance Register | Applicable to \$57 managers – limited training. | 25% | 50% | 75% | 100% | MM | | | | | | |

| CMC 3: Client orientation and Customer Focus | | | | | | | | | | | KPA Weight | | 4% | | | |
|----------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------|---------------|-------------------------------------------------------|---------------------------------|---------|------|-----|-----|---------------------|-------------------------------------|---------------------|-----------------|-----------------|------|------|
| IDP No. | IDP Objective | indicator of performance | Annual target | measurement source | Baseline | Targets | | | | Indicator custodian | snapshot assessment (annual target) | Reason for variance | Remedial Action | General Comment | | |
| | | | | | | Q1 | Q2 | Q3 | Q4 | | | | | | Act. | Act. |
| 13 | Public participation initiatives as part of the IDP process. | Ensure the development and approval of a Public Participation Strategy and | 100% | Public Participation Strategy and Implementation Plan | Inadequate Public Participation | 50% | 100% | | | MM | | | | | | |
| 13 | To improve HR Skills for best practice | Provision of Customer Care workshops to all staff as per project plan. | 30% | Training Records/register | Minimal customer care training. | 10% | 20% | 30% | 30% | MM | | | | | | |

SERVICE DELIVERY TARGETS

| Vote | Indicator | Unit of Measurement | Annual Target | Revised Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Senior Manager | | |
|-----------------------------|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------|-----|-------------------|-----|-------------------|-----|----------------|-----|-----|
| | | | | | Proj | Act | Proj | Act | Proj | Act | | | |
| Executive and Council | Accountability to ensure that Council and Committee Meetings scheduled and operational | Council and Committee Meetings | All meetings take place | | | | | | | | MM | | |
| | Ongoing good governance and public participation strategies | Good governance | Public participation | | | 25 | 25 | 25 | 25 | | MM | | |
| | Annual Report / Oversight & Mid Year Report to be submitted as legal requirement | Annual Report | Annual Report / Oversight & Mid Year Report to be submitted. | | | 25 | 25 | 25 | 25 | | MM | | |
| | Audit qualification / Adherence to Audit Plan and address audit queries | Audit Plan / Address Audit Queries | Adherence to Audit Plan and Action Plan to address Audit Queries | | | 25 | 25 | 25 | 25 | | MM | | |
| | Ongoing capacitating and development of staff | Capacity of staff | To developed and capacitate staff | | | 25 | 25 | 25 | 25 | | MM | | |
| | Strategic Management and implementation of performance management system. | Strategic Management | Performance Management System / Improvement performance standard | | | 25 | 25 | 25 | 25 | | MM | | |
| | Performance Management for middle management | Performance Management for middle management | Performance Management System / Improvement performance standard | | | 50 | 50 | 25 | 25 | | MM | | |
| | Strategic Management of Employment Equity | Legal compliance | To manage employment equity and adopt structure | | | 25 | 25 | 25 | 25 | | MM | | |
| | Organigram | Review organigram | Efficient organisational structure | | | 25 | 25 | 25 | 25 | | MM | | |
| | Strategically manage the update of NR Systems processes and procedures. | Updated Policies / Personal filing system / Clock in systems implemented. | Greater operational efficiency | | | 25 | 25 | 25 | 25 | | MM | | |
| | Contracts | Manage Contracts | All contracts to be managed strategically | | | 25 | 25 | 25 | 25 | | MM | | |
| | Communication | Communication Management | Good internal and external communication | | | 25 | 25 | 25 | 25 | | MM | | |
| | Audit Plan | Audit Plan | Ensure that Municipality do have a audit plan | | | 100 | 100 | | | | MM | | |
| | Labour Forum | Labour Forum Meetings | Labour Forum Meeting to be held quarterly | | | 25 | 25 | 25 | 25 | | MM | | |
| | Finance and Administration | Budget | Draft to be approved by Council before 31 March and final before 31 May | To compile budget within time frames as per MFMA | | | | | 50 | 50 | | CFO | |
| | | Budget | Link budget to specific strategies and projects versus operating expenses | Link Budget | | | 25 | 25 | 25 | 25 | | CFO | |
| | | Financial Management | Dept budget is managed in accordance with national, provincial and statutory reporting requirements | Manage Department | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | | | Section 71 reports | Submit section 71 reports monthly | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | | Financial Reports | Section 72 reports | Submit section 72 reports half yearly | | | 50 | 50 | 50 | 50 | 50 | | CFO |
| | | | Bank Reconciliation | Submit bank reconciliation monthly | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| Assets | | National Government | Submit reports limorously | | | 25 | 25 | 25 | 25 | 25 | | CFO | |
| | | Effective maintenance of assets | Maintain assets | | | 25 | 25 | 25 | 25 | 25 | | CFO | |
| Insurance of Assets | | Value assets | Value all assets at replacement value | | | 100 | 100 | 25 | 75 | 75 | | CFO | |
| | | Grat Compliance | Ensure that Assets Register is Grat compliant | | | 25 | 25 | 25 | 75 | 75 | | CFO | |
| Annual Financial Statements | Annual stock take | Annual stock count must be done | | | | | 100 | 100 | 100 | | CFO | | |
| | Annual Financial Statements must be submitted to Auditor General by 31 August | Annual Financial Statements must be submitted to Auditor General by 31 August | Produce Grat compliant financial statements | | | 100 | | | | | CFO | | |
| Free Basic Services | Municipality to developed free basic services policy | Implement policy | | | | | 50 | 50 | 50 | | CFO | | |
| Creditors | Creditors must be paid within 31 days after date of invoice | Pay creditors timorously | | | 25 | 25 | 25 | 25 | 25 | | CFO | | |

| Vote | Indicator | Unit of Measurement | Annual Target | Revised Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Variance Report | Senior Manager |
|------|------------------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-----|-------------------|-----|-------------------|-----|-----------------|----------------|
| | | | | | Proj | Act | Proj | Act | Proj | Act | | |
| | Payroll | Pay salaries on a monthly basis | Pay salaries monthly | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Revenue | Manage revenue monthly | Increase debtors payment rate | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Supply Chain Management | Comply to the supply chain management policy and the MFMA | Comply to policy | | | 20 | 20 | 20 | 20 | 40 | | CFO |
| | Investments | Manage investments on a monthly basis | Ensure all surplus money is invested. Balance investment register on a monthly basis. Allocate interest and bank charges monthly | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Loans | Manage loans on a monthly basis | Balance loan register monthly. Allocate interest and redemption on loans on a monthly basis | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Fleet Management System | Manage cost of fuel and maintenance in the financial records | Allocate cost of fuel and maintenance on vehicles to correct votes on a monthly basis | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Valuation Roll | Valuation Roll | Implement new valuation roll | | | 100 | | | | | | CFO |
| | Consumer Database | Database | Maintain & put in place a accurate and reliable consumer database | | | 50 | 25 | 25 | 25 | | | CFO |
| | Daily Banking | Banking | Ensure accurate and daily banking | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Financial Policies & Bylaws | Policies & Bylaws | Create, implement and review financial policies and bylaws on a yearly basis | | | | | | | 100 | | CFO |
| | IT Systems Maintenance | Maintenance IT | Maintain and upgrading computer hard and software. Developed and implement IT Policies. Train staff in utilizing. | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Electronic Communication | Electronic Communication | Ensure functional e-mail and access to users. | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Website | Website | Developed, maintain and update Municipal website regally and ensure website support. | | | 25 | 25 | 25 | 25 | 25 | | CFO |
| | Standing Committee Meetings | Standing Committee Meetings | Meeting to take place on time | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Council Meetings | Council Meetings | Council meetings be held timorously | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Annual Report SCM Performance | Annual Report SCM Performance | SCM Report to be submitted to MM. Standing Committee and Council | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Fleet control policy | Fleet control policy | Developed fleet control policy and approve by Council | | | 100 | | | | | | CORP |
| | Telephone usage management | Telephone usage management | Monitor usage and report on monthly basis to Management and council | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Policies and bylaws | Policies and bylaws | Policies and bylaws to be developed and reviewed yearly | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Personal files | Personal files | Personal files to be updated to conform with NMR standards | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | HR Reports | HR Reports | Reports on Leave, overtime/standby to be submitted to Management on a monthly basis | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Contracts, agreements, plans | Contracts, agreements, plans | Review rental agreements and contracts. Ensure proper file plan | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Discipline / Labour Relations | Discipline / Labour Relations | Legal compliance, sound labour relations, remedial action taken, fair implementation of disciplinary process, disciplinary policy/code implemented | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | HR Systems Implementation Analysis | HR Systems Implementation Analysis | Implementation of HR System Report monthly | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Skills Development | Skills Development | Developed skills development plan. Identify lack of skill. Building capacity | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Training Committee | Training Committee | Training Committee Meetings (1 per quarter). Submit reports to Management and Council | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Skills monitoring reports | Skills Monitoring reports | Submit reports (1 per quarter) | | | 25 | 25 | 25 | 25 | 25 | | CORP |
| | Equity Reports | Equity Reports | Submit equity report annually | | | | | | | 100 | | CORP |
| | Organigram | Organigram | Developed organigram and review on yearly basis | | | 25 | 25 | 25 | 25 | 25 | | CORP |

| Vote | Indicator | Unit of Measurement | Annual Target | Revised Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Quarter ending 31 | | Variance Report | Senior Manager |
|---------------------------------|------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-----|-------------------|-----|-------------------|-----|-------------------|-----|-----------------|----------------|
| | | | | | Proj | Act | Proj | Act | Proj | Act | Proj | Act | | |
| | | | Maintenance and Management of leave registers, attendance registers. Monitoring organizational attendance and report thereon. | | | | | | | | | | | |
| | Leave Management | Leave Management | Report on Leave, salary reviews, overtime, standby, payroll amendments, staff movement disciplinary actions on a monthly basis. | | | 25 | 25 | 25 | 25 | 25 | 25 | | CORP | |
| | Report on Admin and HR | Report on Admin and HR | Developed HR manuals, recruitment and selections. | | | 25 | 25 | 25 | 25 | 25 | 25 | | CORP | |
| | HR Operating manuals | HR Operating manuals | Verify existing contracts. | | | 25 | 25 | 25 | 25 | 25 | 25 | | CORP | |
| | Maintenance contracts | Maintenance contracts | Compliance with BC & A and Conditions of Service. Appointment letters. | | | 25 | 25 | 25 | 25 | 25 | 25 | | CORP | |
| | Employment induction | Employment Induction | Sound procurement and employee induction. New appointee formalised with the Municipality | | | 25 | 25 | 25 | 25 | 25 | 25 | | CORP | |
| Planning and Development | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | IPED |

| Vote | Indicator | Unit of Measurement | Annual Target | Revised Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Variance Report | Senior Manager | |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----|-------------------|-----|-------------------|-----|-----------------|----------------|------|
| | | | | | Proj | Act | Proj | Act | Proj | Act | | | |
| Housing | Housing Sector Plan | Housing Sector Plan | Complete Housing Sector Plan | | | 25 | 25 | 25 | 25 | 25 | | IPED | |
| | Land Shortage consolidations | Land Shortage consolidations | Investigate possibility of additional residential sites | | | 25 | 25 | 25 | 25 | 25 | | IPED | |
| | Policy on sub divisions and consolidations | Policy on sub divisions and consolidations | Developed policy and approve by Council | | | 25 | 25 | 25 | 25 | 25 | | IPED | |
| | Applications: Rezoning, Subdivisions, Consolidations | Applications: Rezoning, Subdivisions, Consolidations | Deal with all applications | | | 25 | 25 | 25 | 25 | 25 | | IPED | |
| | Applications: Building plans | Applications: Building plans | Deal with all applications | | | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | | | | | | | | | | | | | |
| | | | | Ensure al aspects in terms of the OHS Act and Policy are compiled with. Safety inspections, Accident report. Attendance at scheduled OHS Safety Meetings. | | | 25 | 25 | 25 | 25 | 25 | | Comm |
| | Compliance with OHS Act (Traffic Administration & Test Centre) | Compliance with OHS Act (Traffic Administration & Test Centre) | Administrative and financial/statistical reporting on Traffic Section & e-nets compliance with traffic filling system. Intervention and turnaround strategy at traffic section to improve compliance and control staff performance monitored and action taken | | | 25 | 25 | 25 | 25 | 25 | 25 | | Comm |
| | Control E-nets and test section | E-nets and test section | Review and updates/purchases through SCM. Traffic Manuals and performs quality checks/updates personnel files in testing station reports on updates and implementation on files as per legal compliance. | | | 25 | 25 | 25 | 25 | 25 | 25 | | Comm |
| | CTO reviews, Traffic manuals and personal files. | CTO reviews, Traffic manuals and personal files. | Ensures that CTO is Fulfilling the demand i.r.o. Learners licenses, Drivers licenseroadworthy examiners Operational Budget Traffic Section Test Station | | | 25 | 25 | 25 | 25 | 25 | 25 | | Comm |
| Control management and performance of Learners driving licenses, Driving licenses and roadworthy testing with inadequate capacity | Comm Sev Manager, Traffic Officer Learners licenses, Traffic Officers Drivers licenseroadworthy examiners Operational Budget Traffic Section Test Station | Completion of required applications and other performs eye test Ensure full compliance with requirements of Road Traffic Act. Prior issue of learner licenses, Drivers licenses and Roadworthy Certificates Statistics, Records & results Submission to Dept of Transport and IPED Manager | | | 25 | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | | | | | | | | | | | | | |
| Health | Management of PHC | Management of PHC | Manage PHC. Attend and manage HIV/AIDS Meetings. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | SLA with Province | SAL with Province | Get proper service level agreement in place between Sakhisizwe and Province for PHC. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Expenditure Reports | Expenditure Reports | Submit quarterly reports to province. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| Community & Social Services | Policy on control of hawkers | Policy on control of hawkers | Develop policy on control of hawkers | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Business Licences | Business Licences | Submit business license report on a monthly basis. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Library reports | Library Reports | Submit library reports on a monthly basis. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Library Community meetings | Library Community Meetings | Schedule meetings en ensure they look place. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Library SLA | Library SLA | Get SLA in place. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Database on members and library use | Database on members and library use | Update database of borrowers. Ensure accurate list of library usage statistics. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | Sidewalks | Cleaning of sidewalks | Cleaning sidewalks on a regular basis. | | | 25 | 25 | 25 | 25 | 25 | | Comm | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

| Vote | Indicator | Unit of Measurement | Annual Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Variance Report | Senior Manager | |
|----------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----|-------------------|-----|-------------------|-----|-----------------|----------------|--|
| | | | | Proj | Act | Proj | Act | Proj | Act | | | |
| Sport and Recreation | Policy & Procedures for utilisation of Pre-Schools and Community Halls | Policy & Procedures for utilisation of Pre-Schools and Community Halls | Get policy for utilisation of Pre-Schools and Community Halls in place. | | | | | | | | | |
| | Maintenance of Halls and facilities | Maintenance | Ensure that regular maintenance be done. | 25 | | 25 | | 25 | | | Comm | |
| | Record keeping cemeteries | Record keeping | Improve record keeping and maintenance on cemeteries | 25 | | 25 | | 25 | | | Comm | |
| | Pound Management | Management | Improve pounds management plan | 25 | | 25 | | 25 | | | Comm | |
| | Charcoal Project | Facilitation | Implement Project | 25 | | 25 | | 25 | | | Comm | |
| | Sakhisizwe Green Programme | Facilitation | Implement Project | 25 | | 25 | | 25 | | | Comm | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Waste Management | Lease agreements for Sport fields | Lease agreements for sport fields | Update lease agreements for sport fields and update reports on collection of rental | 25 | | 25 | | 25 | | | IPED | |
| | | | | | | | | | | | | |
| | Feasibility study | Feasibility study | Do feasibility study on solid waste site. | 25 | | 25 | | 25 | | | TECH | |
| | Refuse collection | Refuse collection completed as scheduled | Ensure that refuse are collected as scheduled | 25 | | 25 | | 25 | | | TECH | |
| | Maintenance of refuse equipment | Maintenance | Refuse plant and equipment / serviced as per service schedule | 25 | | 25 | | 25 | | | TECH | |
| | Reports | Reports | Monthly reports to Management and standing committee | 25 | | 25 | | 25 | | | TECH | |
| | Waste Management Plan | Waste Management Plan | Produce Pro-Active Waste Management Plan. | 25 | | 25 | | 25 | | | TECH | |
| | Land File Sites | Land File Sites | Produce plan in terms of GRAF Compliance | 25 | | 25 | | 25 | | | TECH | |
| | Waste Management By-Laws | By-Laws | Develop and implement by-laws. Improve Management legislative compliance. | 25 | | 25 | | 25 | | | TECH | |
| | | | | | | | | | | | | |
| Roads | Master Plan | Put Master Plan in place | Improved access | | | 100 | | | | | TECH | |
| | Infrastructure | Infrastructure | Improve access / Less damage to vehicles / Service delivery | 25 | | 25 | | 25 | | | TECH | |
| | Deteriorated Road surface | Repair surfaces / potholes | Improved road surface / Road safety | 25 | | 25 | | 25 | | | TECH | |
| | Access Roads | Accessibility | Improve accessibility / Road safety / Less wear and tear on vehicles of motorists | 25 | | 25 | | 25 | | | TECH | |
| | Reports | Monthly reports | Efficient records | 25 | | 25 | | 25 | | | TECH | |
| | Storm water Master Plan | Master Plan | Develop Master Plan | 25 | | 25 | | 25 | | | TECH | |
| | Storm water crossing in rural areas | New storm water crossings | Construct new storm water crossings | 25 | | 25 | | 25 | | | TECH | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Electricity | Electrical Data Base | Data Base | Establish Data Base Records of Statistics and Base information of electricity sold losses / faults recorded / New connections / Meters serviced & replaced | 25 | | 25 | | 25 | | | TECH | |
| | Electricity losses | Losses | Reduce theft / Reduce losses by 20% / Install bulk meters to determine losses | 25 | | 25 | | 25 | | | TECH | |
| | Shortage of staff | Recruitment | Recruit trade tested Electrical Assistant & Superintendent service delivery / Increase capacity | 25 | | 25 | | 25 | | | TECH | |
| | Service of Transformers | Transformers to be serviced | To service transformers regularly / Supply sufficient tools | 25 | | 25 | | 25 | | | TECH | |
| | Free Basic Service | Free Basic Service | Roll out Free Basic Services | 25 | | 25 | | 25 | | | TECH | |
| | Street Lights | Street Lights | Maintain Street Lighting | 25 | | 25 | | 25 | | | TECH | |
| | Safety (OHS) | Safety (OHS) | Legal Requirement. Promotion of safe working environment | 25 | | 25 | | 25 | | | TECH | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

| Vote | Indicator | Unit of Measurement | Annual Target | Revised Target | Quarter ending 30 | | Quarter ending 31 | | Quarter ending 30 | | Quarter ending 31 | | Variance Report | Senior Manager |
|-------------------------------|----------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------|----------------|-------------------|-----|-------------------|-----|-------------------|-----|-------------------|-----|-----------------|----------------|
| | | | | | Proj | Act | Proj | Act | Proj | Act | Proj | Act | | |
| Water | Electricity Complains | Complains | Improve Service Delivery / Customer satisfaction | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Data Base on Water Management | Data Base | Establish database on water management / operations / Sending survey questionnaire with customer accounts | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Water Complains | Water Complains | Improved attendance to water complains | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Reporting | Reporting | Submission of Report to Management & Standing Committee | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | SLA | SLA | Ensure that proper service level agreement is in place between CHDM and Sakhisizwe | | | 100 | | | | | | | TECH | |
| | Water Meters | Water Meters | All water meters must be functional / Faulty water meter to be replaced | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Waste Water Management | Data Base on Sewerage Management | Data Base | Improve service delivery on customer satisfaction / Quarterly reports on development of data base | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Complains | Complains | Monitoring Plumbers targets with regard to: Faults, sewerage blockage, VIP blockage, new sewerage connections | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Reporting | Reporting | Ensure reporting is done as required | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | Solids in ponds & health hazard | Health hazard | Purchase Bacteriological inoculants / Improved Health Breakdown of solids | | | 25 | 25 | 25 | 25 | 25 | 25 | | TECH | |
| | | | | | | | | | | | | | | |

Back to Index

| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | Jun | | |
|-----------------------------------------------------------|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 | - | 511 778 |
| Remuneration of Councillors | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 | - | 426 353 |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 | - | 5 350 |
| Depreciation | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 | - | 8 083 |
| Repairs and Maintenance | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 | - | 5 021 |
| Interest paid | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 | - | 2 083 |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 509 192 | - | 972 292 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 | - | 471 792 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 1 467 860 | 0 | 1 930 960 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 | 0 | 1 430 460 |
| Capital | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 |
| Project 1 - Office Furniture & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 - Office Furniture & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 | - | 8 333 |
| TOTAL | 1 476 194 | 0 | 1 939 294 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 | 0 | 1 438 794 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rent of facilities and equipment - Excess payments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | 783 667 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 783 667 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | | |
|-----------------------------------------------------------|------------|-----|-----------|-----|-----------|-----|------------|-----|-----------|-----|------------|-----|-----------|-----|-----------|-----|------------|-----|-----------|-----|-----------|-----|-----------|-----|-----------|--|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | - | 569 842 | |
| Remuneration of Councillors | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | |
| Bad Debts | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | |
| Collection costs | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | - | 17 917 | |
| Depreciation | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | - | 71 667 | |
| Repairs and Maintenance | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | - | 204 583 | |
| Interest paid | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | - | 678 587 | |
| Bulk Purchases | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contracted Services | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grants and Subsidies paid | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contribution to and from Provisions | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General Expenses | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Loss on disposal of property, plant and equipment | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | 1 717 595 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 499 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 516 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 - Office Furniture & Equipment | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 2 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 3 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 4 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 5 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 6 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 7 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 8 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 9 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 10 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 11 - Fencing Town Halls | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | 1 717 595 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 499 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 516 380 | 0 | 1 469 380 | 0 | 1 469 380 | 0 | 1 469 380 | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | - | 335 000 | |
| Property Rates - Penalties imposed and collection charges | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Service Charges | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | - | 9 167 | |
| Rent of facilities and equipment | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | - | 53 000 | |
| Interest earned - Investments | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | - | 75 000 | |
| Interest earned - Outstanding Debtors | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dividends Received | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fines | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Licenses and permits | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income for agency services | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | - | 301 162 | |
| Government Grants and Subsidies - Operational | 15 942 583 | - | 1 250 | - | 1 250 | - | 13 455 583 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 13 455 583 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | |
| Government Grants and Subsidies - Capital | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Income | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | - | 32 417 | |
| Change in Fair Values | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gain on Disposal of Assets | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 16 748 328 | - | 806 995 | - | 806 995 | - | 806 995 | - | 806 995 | - | 14 261 328 | - | 806 995 | - | 806 995 | - | 14 261 328 | - | 806 995 | - | 806 995 | - | 806 995 | - | 806 995 | |

| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | | |
|---------------------------------------------------|-----------|-----|---------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|---------|-----|---------|-----|---------|-----|---------|-----|---------|--|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | - | 117 536 | |
| Remuneration of Councilors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Repairs and Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Grants and Subsidies paid | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | - | 77 500 | |
| Contribution to and from Provisions | 81 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | - | 52 626 | |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| SUB-TOTAL | 276 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 2 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 3 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 4 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 5 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 6 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 7 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 8 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 9 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 10 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | 276 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | 0 | 247 662 | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Income for agency services | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | - | 69 150 | |
| Government Grants and Subsidies - Operational | 343 083 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | - | 9 750 | |
| Government Grants and Subsidies - Capital | 5 255 400 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| TOTAL | 5 667 633 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | - | 78 900 | |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | |
|-----------------------------------------------------------|--------|-----|--------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|--------|-----|--------|-----|--------|-----|--------|-----|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - | 25 536 | - |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Repairs and Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - | 1 588 | - |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 2 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 3 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 4 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 5 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 6 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 7 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 8 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 9 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 10 | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 11 | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 | 27 124 | 0 |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|---------|-----|---------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|---------|-----|---------|-----|---------|-----|---------|-----|---------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 | - | 162 663 |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 | - | 1 000 |
| Depreciation | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 |
| Repairs and Maintenance | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 | - | 2 917 |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 61 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 | - | 32 736 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on Disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 235 483 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 Traffic Signs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 Traffic Terrain | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 235 483 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 | 0 | 206 482 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 | - | 232 750 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 | - | 235 250 |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|---------------------------------------------------|------|-----|--------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|-------|-----|-------|-----|------|-----|------|-----|---|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Repairs and Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 2 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 3 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 4 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 5 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 6 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 7 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 8 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 9 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 10 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 11 | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Services Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 | - | 183 439 |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 | - | 10 |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 | - | 26 517 |
| Repairs and Maintenance | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 | - | 3 333 |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 | - | 9 250 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on Disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 - Hawkers Stalls & Taxi Rank Elliot | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 |
| TOTAL | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 | 0 | 222 549 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 | - | 29 |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 | - | 369 000 |
| Other Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 | - | 3 829 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 | - | 3 858 |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|--------|-----|--------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|--------|-----|--------|-----|--------|-----|--------|-----|--------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 | - | 17 482 |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 |
| Repairs and Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 | - | 244 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 2 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 3 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 4 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 5 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 6 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 7 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 8 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 9 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 10 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 11 | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 |
| TOTAL | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 | 0 | 20 226 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | 29 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 42 | - | 1 063 | - | 42 | - | 1 063 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 42 | - | 1 092 | - | 1 092 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|----------------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 | - | 353 482 |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 | - | 170 000 |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 | - | 21 667 |
| Repairs and Maintenance | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 | - | 10 500 |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| General Expenses | 253 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 | - | 166 276 |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 808 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 - Cala Landfill Waste Site | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 - Elliot Landfill Waste Site | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 808 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 | 0 | 721 925 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Expenditure | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 | - | 104 167 |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 | - | 42 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 | - | 320 875 |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 | - | 150 986 |
| Remuneration of Councillors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 | - | 216 667 |
| Repairs and Maintenance | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 |
| Interest paid | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 | - | 53 339 |
| Bulk Purchases | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 | - | 20 833 |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 | - | 178 504 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 720 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 | 0 | 633 329 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 |
| Project 2 | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 |
| Project 3 | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 | - | 0 |
| Project 4. Cala Gravel Roads & Stormwater - Phase 3 | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 | - | 1 313 850 |
| Project 5. Cala Town to Okokolo and Kopitje | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 |
| Project 6. Tools & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7. Veris Access Road | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 | - | 1 318 017 |
| TOTAL | 2 038 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 | 0 | 1 951 346 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 | - | 83 833 |

| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|--------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 | - | 86 198 |
| Remuneration of Councillors | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | - | 7 167 | |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Collection costs | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | 45 633 | - | |
| Depreciation | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | 40 000 | - | |
| Maintenance | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | - | 2 704 | |
| Interest paid | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | 783 333 | - | |
| Bulk Purchases | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | 2 500 | - | |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Contribution to and from Provisions | 167 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | 80 097 | - | |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| SUB-TOTAL | 1 134 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | 1 047 832 | 0 | |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | |
| Project 2 - Tools & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 4 - DME | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| SUB-TOTAL | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | 4 167 | - | |
| TOTAL | 1 138 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | 1 051 999 | 0 | |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Service Charges | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | 826 667 | - | |
| Rental of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest earned - External Investments | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | 18 750 | - | |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Income | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | 3 875 | - | |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| TOTAL | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | 849 292 | - | |

| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|----------|------------------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 | - | 256 241 |
| Remuneration of Councillors | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 | - | 76 667 |
| Bad Debts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 | - | 80 407 |
| Repairs and Maintenance | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 | - | 1 250 |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| General Expenses | 675 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 | - | 588 328 |
| Loss on disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 1 089 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 - Tools & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 1 089 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 | 0 | 1 002 893 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 | - | 148 333 |
| Service Charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges - and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Outstanding Debtors | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 | - | 108 333 |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 833 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 | - | 746 227 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 1 089 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 | - | 1 002 893 |

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| Expenditure | July | | August | | September | | October | | November | | December | | January | | February | | March | | April | | May | | June | | |
|-----------------------------------------------------------|---------|-----|---------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------|-----|----------|-----|---------|-----|---------|-----|---------|-----|---------|-----|---------|
| | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | Proj | Act | |
| Operating | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employee related costs | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 | - | 150 082 |
| Remuneration of Councilors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bad Debts | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 | - | 100 000 |
| Collection costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Repairs and Maintenance | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 | - | 69 167 |
| Interest paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk Purchases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Grants and Subsidies paid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contribution to and from Provisions | 329 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 | - | 242 835 |
| General Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loss on Disposal of property, plant and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 649 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 |
| Capital | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project 1 - Tools & Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 7 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 8 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 9 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 10 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Project 11 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SUB-TOTAL | 649 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 | 0 | 562 083 |
| Revenue | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Rates | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Rates - Penalties imposed and collection charges | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service Charges | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 | - | 101 667 |
| Rent of facilities and equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - Investments | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 | - | 66 667 |
| Interest earned - Outstanding Debtors | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dividends Received | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Income for agency services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Operational | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Government Grants and Subsidies - Capital | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Income | 480 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 | - | 393 750 |
| Change in Fair Values | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Gain on Disposal of Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 649 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 | - | 562 083 |