

SAKHISIZWE MUNICIPALITY



BID NOTICE 8/5/5

SUPPLY AND DELIVERY OF MUNICIPAL FLEET

SLM/SCM/14/2016/17

The Sakhisizwe Local Municipality seeks for the services of qualified and capable car dealers for supply and delivery of Two (2) SUV's

The minimum specifications are detailed in the Bid document.

Bid documents will be available from the Sakhisizwe Municipality website www.sakhisizwe.gov.za under vacancies and tenders and can also be accessible on www.etenders.gov.za

Completed bid documents are to be placed in a sealed envelope clearly marked the **BID No SLM/SCM/14/2016/17**. and **Project Name SUPPLY AND DELIVERY OF MUNICIPAL FLEET** and must be deposited in the Bid Box, situated at Finance Department, 15 Maclear Road, Elliot, 5460 not later than **12h00 on Friday 24th February 2017** at which all the BIDS will be opened in public.

The bids will be evaluated on the basis on the Preferential Procurement Policy Framework Act (ActNo.5, 2000), and the regulations pertaining thereto (2011), as well as the Sakhisizwe Local Municipality's Supply Chain Management Policy 90/10 preference point system will be used. The bids will be evaluated in 2 stages, namely there are only two stages here where are

- Stage 1 - Functionality

Criteria	Evidence Required	Weight	Values 1-5	Maximum Score
Experience Below 2 years = 15 Between 2 & 4 years = 20 Above 5 = 30	Profile of the company and extent of work on the supply and delivery of fleet	30	5	150
Positive References One reference = 6 Two references = 12 Three references = 18 Four references = 24 Five and more = 30	A letter of good reputation should be attached from previous clients	30	5	150
Dealers Registration Certificate	A copy of certified certificate	20	5	100
Locality Outside Eastern Cape = 5 Eastern Cape = 10	Copy of utility account e.g Municipality on the bidders name or current lease agreement of the premises	10	5	50
Total		90	5	450

Bidders are to note that a Pre-Qualification evaluation will be undertaken. A minimum score of 80 points out of 100 must be scored in order to proceed to the Financial Evaluation.

- Stage 2 - Price and BBBEE Points
Price 90
BBBEE 10

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS/COMPULSORY SUBMISSIONS:

- All bids submitted should remain valid for a period of 90 days after the bid closing date;
- Original Valid Tax Clearance, or Code from SARS;
- The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders attention is drawn to Form MBD 6.1 whereby bidders other than EMEs must submit their original and valid B-BBEE Status level verification certificate or certified copy thereof, substantiating B-BBEE rating issued by a Registered Auditor approved IRBA or a Verification Agency accredited by SANAS, EMEs must submit a sworn affidavit. **Failure to do so will result in zero points score for BBBEE status level;**
- Certified copies of original company registration and certified ID documents of company directors, Detailed Company profile, **failure to do so will result in disqualification;**
- Joint Venture agreement(where applicable)
- **Failure to complete all supplementary information returnable schedules like MBD 4, MBD 8, MBD 9 and Form of Offer will result in the tender being eliminated. Invalid or non-submission of the documents listed in the Specification will lead to disqualification;**
- MBD 6.2 local content declaration - only locally produced or locally manufactured Textile, Clothing, Leather and Footwear with a stipulated minimum threshold for local production and content will be considered. Only SABS approved technical specifications number SATS 1286:2011 must be used to calculate local content and an exchange rate to be used to calculate local content and exchange rate to be used for the calculation of local production and content must be the exchange rate published by the SABS at 12:00 on the date of advertisement.

- All prospective bidders must registered/eligible to register on the Sakhisizwe Local Municipality Database System of 2016/17 financial year, reference can be made to such documents and it is the bidders' responsibility to ensure that the document does exist and the verification of such registration will be done by the municipality and where the bidder is found not registered or has submitted incorrect registration details will be regarded as non-responsive and be disqualified from the bid;
- Bids must only be submitted on documentation provided by the municipality. Late , emailed, faxed and telegraphic bids will not be considered;
- All prospective service providers of goods and services and infrastructure procurement are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za> non registration will be regarded as non-responsive and be disqualified from the bid;
- All municipal rates and taxes of the renderer must be paid where the business has its head or regional office and rates clearance certificate not older than 3 months must be submitted with the bid, if the property is being leased by the bidder then lease agreement should be submitted.
- Only registered car dealers to arrange supply and delivery of municipal fleet
- **Financing must be arranged on behalf of the Municipality**
- **Offer should include service plan; Maintenance Plan; Registration Costs and Financing**
- **100 % Loan (NO DEPOSIT)**

All Technical Enquiries shall be addressed to Mrs. Z. Morose (Fleet Manager) Sakhisizwe Local Municipality at 047 8775 200 or fax to 047 877 0000 / Email: zcmorose@sakhisizwe.gov.za

Sakhisizwe Local Municipality does not bind itself to accept the lowest or and bid and reserves the right to accept part or whole of the bid, at the rates quoted.

**SIFUNDO TUNZI
ACTING MUNICIPAL MANAGER**